

*Wyoming Community College Commission*



WYOMING  
COMMUNITY COLLEGES

**Commission Meeting Packet  
February 9, 2017**

**WYOMING COMMUNITY COLLEGE COMMISSION**  
**MEETING AGENDA**  
**February 9, 2017**  
**Laramie County Community College**

*THE STATUTES OF WYOMING REQUIRE THAT ALL MEETINGS OF PUBLIC BODIES BE OPEN TO THE PUBLIC, EXCEPT IN SPECIFIC CIRCUMSTANCES, AND THE WYOMING COMMUNITY COLLEGE COMMISSION FULLY SUPPORTS THAT MANDATE*

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**Dial-In phone number: 888-571-1315 PIN: 27468**

**ACTION AND REPORT AGENDA ITEMS FOR DISCUSSION (ACTION ITEMS IN BOLD)**

8:30 a.m.      **CALL TO ORDER**  
                  ROLL CALL  
                  INTRODUCTIONS  
                  APPROVAL OF THE AGENDA

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS:**

- **October 19, 2016** **Tab 1**

**A. ORGANIZATIONS/ALLIANCES**

- Wyoming Association of Community College Trustees
- Wyoming Department of Education
- Presidents' Council – Paul Young, President
- Complete College Wyoming- Jackie Freeze
- Community College Faculty Report
- Wyoming Public Television – Terry Dugas, General Manager **Tab 2**
- Wyoming Excels- Becca Steinhoff

**B. UPDATES AND REPORTS**

- **2016 Summer Enrollment Report** **Tab 3**
- **Financial Report** **Tab 4**
- **2016 College Audit Report** **Tab 5**
- **Performance Indicator Report** **Tab 6**
- **Enrollment and Level of Instruction Audit Report** **Tab 7**
- Legislative update
  - Pending legislation
  - Budget picture, ENDOW initiative

**C. EXECUTIVE DIRECTOR'S REPORT**

- 2017/2018 meeting dates
- Update on initiatives and activities
  - "Moving Forward- Phase 2"
  - Tuition policy discussion
  - Adult Education/WIOA

**D. CAPITAL CONSTRUCTION REQUESTS**

- **Casper College Visual Arts Building** **Tab 8**

D. RECOGNITION OF RETIRING COMMISSIONERS

E. OTHER BUSINESS

**Tab 9**

ADJOURNMENT

# **TAB 1**

## MINUTES

### WYOMING COMMUNITY COLLEGE COMMISSION MEETING October 19, 2016

University of Wyoming  
Laramie, Wyoming

The October 19, 2016 regular Commission meeting was called to order by Commission Chair Sandra Meyer at the University of Wyoming, Laramie, Wyoming at 1:00 p.m.

Commissioners present: Commissioners Larry Atwell, Charlene Bodine, Bruce Brown, Katherine Dooley, Sherri Lovercheck, Sandra Meyer and Wendy Sweeny.

Commission staff present: Executive Director Jim Rose, Deputy Director and Chief Financial Officer Matt Petry, Programs Team Leader Joe McCann and Administrative Services Manager Claire Smith.

**Motion:** Commissioner Lovercheck moved and Commissioner Sweeny seconded a motion to approve the agenda with the addition of consideration of a WWCC capital construction project. **Motion passed unanimously.**

A roll call was taken. A quorum was present. Due notice had been published. Commissioner Meyer asked for introductions.

#### CONSIDERATION OF MINUTES OF THE PREVIOUS MEETINGS

**Motion:** Commissioner Atwell moved and Commissioner Dooley seconded a motion to accept the minutes of the June 1, 2016 commission meeting. **Motion passed unanimously.**

#### ORGANIZATIONS AND ALLIANCES

1. WY Association of Community College Trustees (WACCT): WACCT President Walt Wragge spoke about the "Together We Can Do More" summit to be held October 20. Dr. Davis Jenkins from the Community College Research Center will be the speaker. Seventeen people from Wyoming went to the ACCT conference. EWC trustee John Patrick was the recipient of the ACCT Western Region Trustee Leadership Award. The August edition of Community College Weekly recognized three WY colleges: CC was ranked 26<sup>th</sup> nationally for associate degrees in agriculture, agriculture operations and related sciences; CWC ranked 90<sup>th</sup> nationally for associate degrees in all disciplines for the American Indian category; and EWC ranked 45<sup>th</sup> nationally for precision production.

Erin Taylor, Executive Director said the summit will focus on integration between the colleges, UW and K-12 as we diversify our economy. WACCT will start developing their message for the coming legislative session and Ms. Taylor asked for input from the commissioners on topics they would like included. The WACCT award ceremony will be February 8th and the nomination process has started. Commissioner Meyer asked for WACCT to keep them informed about ACCT conferences so they can ensure commissioner attendance.

2. Wyoming Department of Education (WDE): Chief Academic Officer Brent Bacon shared the WY Department of Education 2016 Snapshot brochure with meeting attendees. WDE will start a listening tour across the state next week at CC on the Every Student Succeeds Act. Meetings will be held at community colleges: Nov 3 at CWC, Nov 10 at NWCCD (Gillette), Dec 1 at WWCC, Dec 7 at NWC, and Dec 8 at LCCC. WDE will have a “Hathaway Day” Nov 9 at Laramie County Library and will hold meetings in communities across the state to inform parents and students about Hathaway Scholarships.

3. Complete College Wyoming (CCW): Dr. Freeze discussed CCW activities and said one of their goals for this year was to focus on their relationship with K-12 and building a seamless transition for students. They did a partnership session in October with math and English faculty from high schools, community colleges and UW, as well as advisors and counselors. Each college is working with their local school district to maintain the forward momentum. She did a presentation to the WY State Board of Education on CCW and college readiness. The team continues to meet once a month and some will attend the national Complete College America meeting. They are working on ways to sustain CCW going forward, including having Naomi Lopez maintain the website. Andy Corbin will work with the contracted programmer to create reports for the dashboard that can be pulled directly from the college systems. They will eventually include UW in the automated process.

4. President’s Council: President Dr. Young said they have heard encouraging words from the Governor, recognizing the colleges’ work with CCW and the fact that enrollment grows in times like this. They had a very productive meeting with Dr. Nichols, UW President, and talked about a range of opportunities for expanding collaboration and cooperation and improving how we serve the WY public. They will continue to meet with her on this topic. The presidents have been meeting on data sharing and data integration for reporting purposes and have had a huge breakthrough in this area. Work will continue in this area. Commissioner Sweeny asked if Workforce Services is attending the meetings on data sharing and Dr. Young said they are focusing on coordination between the colleges first. There is on-going work with Workforce Services on data sharing.

5. Wyoming Faculty Alliance: No one was present for this report.

6. Wyoming PBS: General Manager Terry Dugas provided a copy of the fiscal year report. He showed three short videos on projects they are currently developing. Mr. Dugas said CWC students have been very involved with the Wind River project and he uses them whenever possible. The Wind River modules are designed for 8<sup>th</sup> grade but can be used for other students too. He has been doing presentations to market the programs as opportunities arise and they are also available on the WPTV website. Teachers have been notified about the availability of the programs.

## UPDATES AND REPORTS

1. Financial Report: Matt Petry discussed changes in financial information since the summary was prepared:

- Coal lease bonus funds were received in the full amount of \$1,600,000 though a shortfall is still expected next year.
- The WYIN program student side has absorbed substantial budget cuts and recent projections show we will not have enough funds to cover all student requests in the second year of the biennium.
- The Veterans Tuition Waiver program was recommended for elimination as part of budget cuts but the governor made the decision to fund the program at \$300,000 each for both the fall 2016 and spring 2017 semesters. The budget division has not yet determined where all the funding will come from, though they have found sources for most of the \$600,000. Based on the most recent reimbursement requests, the funding amount other agencies have committed to may be adequate.

**Motion:** Commissioner Sweeny moved and Commissioner Atwell seconded a motion to accept the financial report. **Motion passed unanimously.**

2. Budget Update: Dr. Rose said there has been no additional information on the status of the budget and everyone is waiting for the October CREG Report. He discussed the status of funding on the Overseas Combat Veterans Tuition program and said several agencies are contributing funds to cover the \$600,000.

3. Spring 2016 Enrollment Report and 2015-2016 Annual Enrollment Report: **Motion:** Commissioner Bodine moved and Commissioner Atwell seconded a motion to acknowledge receipt of the Spring 2016 Enrollment Report and the 2015-2016 Annual Enrollment Report. **Motion passed unanimously.**

4. Draft Enrollment Report Refinements: Dr. Rose explained this draft attempts to answer questions and incorporate suggestions commissioners have discussed in the past. This is still a work in progress. Commissioner Lovercheck asked if this is an appropriate place for monitoring outcomes on the co-requisite model. Dr. Rose said not all colleges have employed the model but the performance indicator report would be a more appropriate place to report those outcomes.

5. Accreditation Report: **Motion:** Commissioner Atwell moved and Commissioner Brown seconded a motion to accept the Accreditation Report. **Motion passed unanimously.**

6. Partnership Report: A link has been provided because the volume is too great to include in the packet. **Motion:** Commissioner Atwell moved and Commissioner Dooley seconded a motion to accept the Partnership Report. **Motion passed unanimously.**

7. Postsecondary Education Options Program Report: Dr. Rose stated this report shows how well the program is working at the postsecondary level. The K-12 information is not accurate or complete but progress is being made on integrating their information. Commissioner Sweeny asked if we are expending more than we are receiving for BOCES, as indicated on page 5, and Dr. Rose said this is the case but these students are also counted in enrollment so the colleges receive credit through the allocation process. Dr. Rose said we are not receiving information from most of the BOCES. Additional conversation took place on the legislature's understanding of the BOCES process. Commissioner Sweeny suggested meeting with BOCES and BOCHES board representatives in an attempt to bring them on board with us for data sharing. Erin Taylor said a special district legislative task force has been established and BOCES and BOCHES have been discussed.

8. Program Approval: Dr. Rose said work continues on program approval specifically with the Career and Technical Education aspect of programs. Due to HB80, we can no longer classify level of instruction based on program, but instead will need to do so by course. They are working on including information in the program approval process that will be more valuable to commissioners as they approve program requests and assess existing programs.

#### EXECUTIVE DIRECTOR'S REPORT

Dr. Rose said the meeting with UW President Dr. Nichols went very well. Progress continues with data work and additional capabilities for the colleges to provide information useful for analytics. We will soon have the ability to pull data for the CCW dashboard. Conversations are still taking place with the Department of Workforce Services on the Adult Education needs related to the Workforce Innovation and Opportunity Act. The WY Workforce Development Council will have a more in-depth conversation about how the law will be implemented as there is a lot of work still to be done. The State Board of Education has developed an RFP for the statewide summative assessment but it has not yet been released.

Dr. Rose is still not convinced everything is being done to include postsecondary education in the proposal process. The new instrument will be administered in spring 2018.

#### CONSIDERATION OF EMERGENCY AND REGULAR RULES

Claire Smith explained the action needed on rules. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to adopt a second set of emergency rules for chapters 1 and 5 and to adopt final regular rules for chapters 1, 2, 4, 5, and 7. **Motion passed unanimously.**

#### CONSIDERATION OF REVISIONS TO TUITION POLICY

Dr. Rose said the draft policy presented in the packet is representative of the comments made at the last commission meeting on what aspects of tuition should be included in the policy. Dr. Schaffer and LCCC Institutional Researcher Dr. Mark Perkins presented a slideshow on the potential effects of the removal of a tuition cap at LCCC. In summary, students at LCCC are not motivated by the tuition cap.

**Motion:** Commissioner Atwell moved and Commissioner Brown seconded a motion to approve the tuition policy as written.

Additional discussion took place on removing the tuition cap and presidents were asked their opinion of the change.

- Dr. Schaffer supports the changes to the policy, removal of the cap and setting tuition for two years.
- Dr. Leach opposes the removal of the cap and would like the tuition rate set as soon as possible.
- Dr. Divine is not sure of the best way to go on the tuition cap but will support whatever decision is made. He would like tuition set soon for a two year period.
- Dr. Patterson is also conflicted on which way to go with the tuition cap but also requests a decision for two years. He suggested raising the cap to 15 credit hours.
- Dr. Hieswa supports the proposal and would like a two year policy set soon.
- Dr. Young reminded commissioners the cap is there not as a financial tool for the colleges but as a tool for students to finish sooner. He is also conflicted on removal of the cap but supports the proposal. He requests tuition to be set soon for a two year period.
- Dr. Tyndall is in favor of the proposal but likes the idea of increasing the cap to 15. He said scholarships can be readjusted to hurt the hardest hit students.

Commissioner Atwell suggested amendments to the proposed policy:

1. **Motion:** Commissioner Atwell moved and Commissioner Lovercheck seconded a motion to replace the second bullet of the proposed policy with *the credit cap of 12 hours be increased by 1 credit hour per year until academic year 2022 at which time it will be eliminated.*  
**Commissioner Atwell approved, all other commissioners opposed. Motion failed.**
2. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to replace the first bullet of the proposed policy with *in-state tuition rate of \$87 per credit hour, in-state/out of district rate of \$92 per credit hour, \$137 per credit hour for WUE (and Nebraska) students and \$274 per credit hour for out of state and international students.* Discussion took place on a variety of points to consider in charging a different tuition rate for out-of-district students, ranging from technical points to political points. **Commissioner Atwell and Commissioner Sweeny rescinded the amendment.**
3. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to add the following bullet point: *Colleges will be allowed the opportunity to establish a guaranteed tuition rate for three years for students who complete 20 credit hours per academic year.* Dr. Rose said



this would be implemented through a discount, not an adjustment in the commission-approved tuition rate. **Commissioner Atwell approved and all other commissioners opposed. Motion failed.**

Commissioner Brown said the philosophy should be to support CCW and therefore everything should be done to ensure students complete faster.

**Motion:** Commissioner Lovercheck moved and Commissioner Brown seconded a motion to remove the bullet addressing removal of the tuition cap from the proposed policy. **Commissioner Sweeny opposed and all other commissioners approved. Motion passed.** Commissioner Sweeny clarified she is opposed because the students are not taking advantage of the cap.

A vote was taken on the original motion, amended to remove the bullet addressing removal of the tuition cap. **Commissioner Bodine opposed and all other commissioners approved. Motion passed.** Dr. Schaffer clarified the approved tuition is effective now through academic year 2017.

#### CONSIDERATION OF CAPITAL CONSTRUCTION REQUESTS

LCCC: ACC Classroom Addition. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to authorize the LCCC construction request. **Motion passed unanimously.**

WWCC: The item added to the agenda under this topic was for authorization to replace an outdoor kiln shelter at an estimated cost of \$324,186. **Motion:** Commissioner Bodine moved and Commissioner Lovercheck seconded a motion to authorize the WWCC construction request. **Motion passed unanimously.**

#### CONSIDERATION OF NEW PROGRAMS

NWCCD: Pilot Medical Assistant Certificate – Information on this pilot program was included in the packet for informational purposes only.

#### FUTURE MEETING DATES

Questions had been raised about the date of the February meeting so it was clarified the meeting will be on February 9, 2017 at LCCC.

#### OTHER BUSINESS

No other business was discussed.

#### ADJOURNMENT

**Motion:** Commissioner Sweeny moved and Commissioner Bodine seconded a motion to adjourn the regular commission meeting at 4:30. **Motion passed unanimously.**

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*Sandra Meyer*  
Commission Chair

*Date*

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*Jim Rose*  
Commission Executive Director

*Date*

# TAB 2



## Report to the Wyoming Community College Commission February 2017

### General Manager's Report – Terry Dugas

#### Wind River Reservation Education Project

The Wind River Reservation Education Project has launched at <http://windriveredu.org>. The Legislature provided funding for five learning objects and five lesson plans. At launch, the website contains six learning objects and thirteen lesson plans. Two additional lesson plans based on STEM subjects are in development.

We will be adding two more videos, based on the archived WyomingPBS productions, “Washakie, Last Chief of the Eastern Shoshone” and “Lived History, the Wind River Virtual Museum.” Five additional lesson plans are in development to support these two videos.

We are working with the producer of the PBS production “What Was Ours” to create additional learning objects and lesson plans based on that video.

All this has been done within the original budget set for the project by the Legislature.

#### Education Coordinator

WyomingPBS has hired Carol Garber as Education Coordinator (part-time.) Carol has 22 years' experience in education and is currently the Chair of Sheridan County School District #1 Board of Education.

Carol will be traveling across the state working with K-12 educators and showcasing the content-rich teacher resource site PBS LearningMedia. Currently the site boasts over 100,000 standards-aligned resources with tools that help enhance the teaching – and learning experience for all learners. Our goal in 2017 is to add additional local Wyoming content to the site to help enhance resources for teachers and students that are specific to Wyoming.

#### Wyoming PBS Foundation Update

WyomingPBS has a reasonably successful December pledge drive, generating \$67,329 over 18 days, with five live nights. This is just below average for the past five years.

The highest revenue-generating programs were “The Drift,” for which December 2016 was the premier, “Over Wyoming,” “Il Volo Notte Magica,” and “Blizzard of '49.”

Volunteers from community organizations who answered the phones during our live nights included Central Bank and Trust, State Farm, Libby Construction, Hague Auto Body, BPO Does, Enroll Wyoming, and the CWC Student Ambassadors. Live nights were also opportunities for CWC students in Broadcast classes to gain experience in the production control room, behind the cameras, and as floor directors.

The Executive Director of the Foundation, Lee Haines, has resigned to take a position with the Buffalo Bill Center of the West. We are actively searching for a replacement.

### **Government Relations**

WyomingPBS is a member of America's Public Television Stations (APTS,) an advocacy organization for public broadcasting. Each station has a "Lay Representative" to APTS, responsible for state advocacy and government relations. I'm pleased to report that former General Manager Ruby Calvert has agreed to be our Lay Representative. No one is better suited to advocate at the state and federal level for WyomingPBS.

Ms Calvert has subsequently been elected to the Board of Directors of APTS. She and I will be visiting our delegation in Washington on March 1 to update them on WyomingPBS initiatives.

Respectfully submitted by Terry Dugas, General Manager of WyomingPBS

# TAB 3

*Wyoming Community College Commission*

**Commissioners**

**Mr. Larry Atwell, Cheyenne**  
**Ms. Charlene Bodine, Sheridan**  
**Mr. Bruce Brown, Devils Tower**  
**Ms. Sherri Lovercheck, LaGrange**  
**Ms. Sandra Meyer, Evanston**  
**Ms. Katherine Dooley, Powell**  
**Ms. Wendy Sweeny, Worland**

**Ex-officios**

**Governor Matt Mead**  
**State Superintendent Jillian Balow**  
**Executive Director**  
**James O. Rose**  
**Phone: 307-777-7763**  
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**[www.communitycolleges.wy.edu](http://www.communitycolleges.wy.edu)**

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**WYOMING**  
**COMMUNITY COLLEGES**

**Wyoming Community College System**  
**Summer 2016**  
**Enrollment Report**

**DRAFT**

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**Casper College ~ Central Wyoming College ~ Eastern Wyoming College**  
**Laramie County Community College ~ Northwest College**  
**Northern Wyoming Community College District**  
**Western Wyoming Community College**

**Wyoming Community College System**  
**Summer 2016 Enrollment Report**  
**Introduction**

This report provides a look at the summer 2016 semester enrollment in categories such as student enrollment, location and demographics of the community college student population. The content and format of this report has been developed through a collaborative effort between the Wyoming Community College Commission (WCCC), President's Council and the Data Governance Institutional Research Council members.

Effective with this reporting term, data were extracted from the Central Station Instance(CSI) using one report rather than consolidating individual customized reports from all seven colleges. These data may vary from enrollment reports posted on Wyoming college websites due to extraction date and sub-set parameter differences.

Pertinent information to keep in mind while reading this report include the following:

"Census date" means the official date for reporting enrollment data and shall be the date immediately following the twelve percent(12%) completion date of the instructional period. WCC Rules-2015

\*\* This calculation is applied to each course section's start date.

Full-time designation is achieved by being enrolled in a minimum of twelve (12) credit hours in one semester. This will change to fifteen (15) credit hours once legislation is approved to amend the following statute;

"Full-time equivalency means the number of approved academic or vocational-technical credit hours for each class for which students are enrolled by twelve(12)". W.S. 21-18-102 (a) (xii)

"Duplicated headcount" means that within a survey or polling exercise of numerous programs and/or courses, a student may be counted more than once". WCCC Rules-2015

"Unduplicated headcount" means that within a survey or polling exercise of numerous programs and/or courses, a student shall be counted only once". WCCC Rules- 2015

For additional information and discussion regarding this report, please refer to the Wyoming Community College Commission's meeting minutes for \_\_\_\_\_ located on the Commission's website at <http://communitycolleges.wy.edu>.

Wyoming Community College System  
Summer 2016 Enrollment Highlights

The following information highlights changes and/or noteworthy data regarding enrollment for the summer 2016 semester. The summer 2015 semester provided the comparatives with the exception of table 8 that also lists summer 2014 data.

**Table 3**

This table shows the individual college's credit enrollment changes compared to the summer 2015 enrollment.

Credit Headcount	Casper	Central	Eastern	LCCC	NWC	NWCCD	WWCC	<b>Total</b>
In-County	58	-18	-18	-185	13	-43	95	-98
Out County	2	-26	-30	-74	-23	-197	108	-240
<b>Total In-State</b>	<b>60</b>	<b>-44</b>	<b>-48</b>	<b>-259</b>	<b>-10</b>	<b>-240</b>	<b>203</b>	<b>-338</b>
Non-Resident	-19	7	9	-9	0	-55	-27	-94
International	3	-9	2	-1	0	4	63	62
<b>Total</b>	<b>44</b>	<b>-46</b>	<b>-37</b>	<b>-269</b>	<b>-10</b>	<b>-291</b>	<b>239</b>	<b>-370</b>

**Table 4**

The summer 2016 FTE total enrollment for the system experienced a decrease when compared to summer 2015 enrollment.

FTE Enrollment	Casper	Central	Eastern	LCCC	NWC	NWCCD	WWCC	<b>Total</b>
In-County	25.27	-12.88	-5.17	-68.78	.32	1.67	42.17	-17.40
Out County	10.85	-10.07	18.47	-32.53	-7.69	-9.93	29.81	-1.09
<b>Total In-State</b>	<b>36.12</b>	<b>-22.85</b>	<b>13.3</b>	<b>-101.31</b>	<b>-7.37</b>	<b>-8.26</b>	<b>71.98</b>	<b>-18.39</b>
Non-Resident	-.10	-4.97	.63	-1.25	1.87	-7.33	-6.42	-17.57
International	2.65	-3.42	.80	-1.18	-.23	1.02	18.3	17.94
<b>Total</b>	<b>38.67</b>	<b>-31.24</b>	<b>14.73</b>	<b>-103.74</b>	<b>-5.73</b>	<b>-14.57</b>	<b>83.86</b>	<b>-18.02</b>

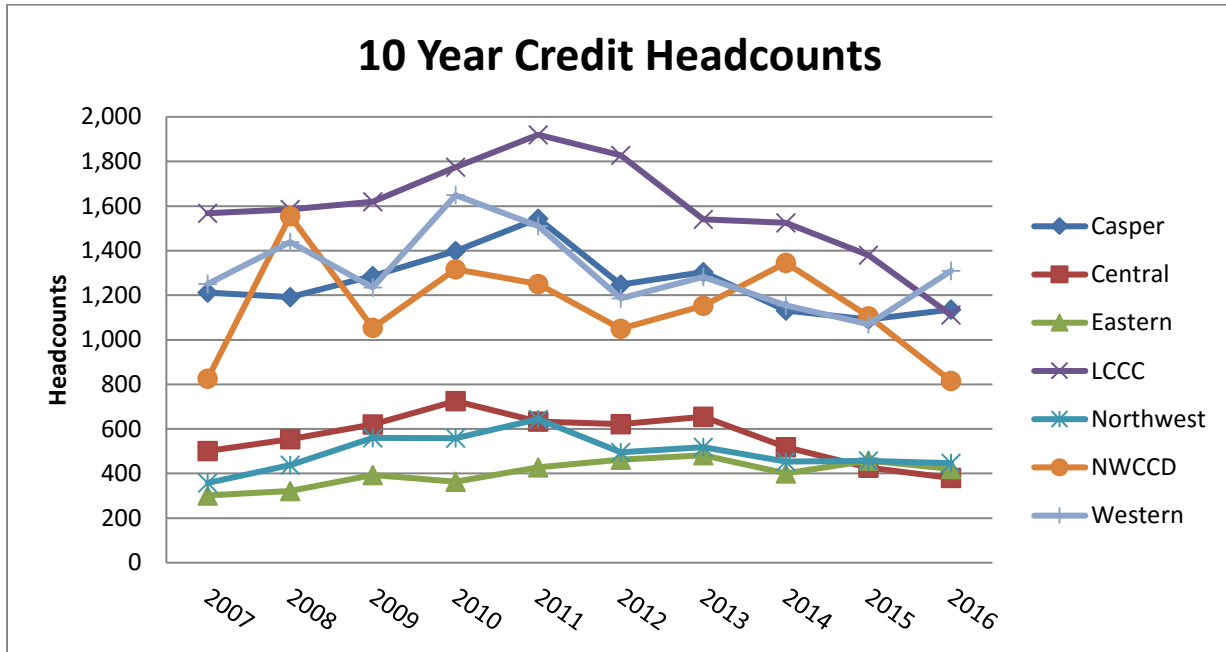
**Table 8**

This table shows enrollment by level of instruction totals and percentages for the last three summer semesters.

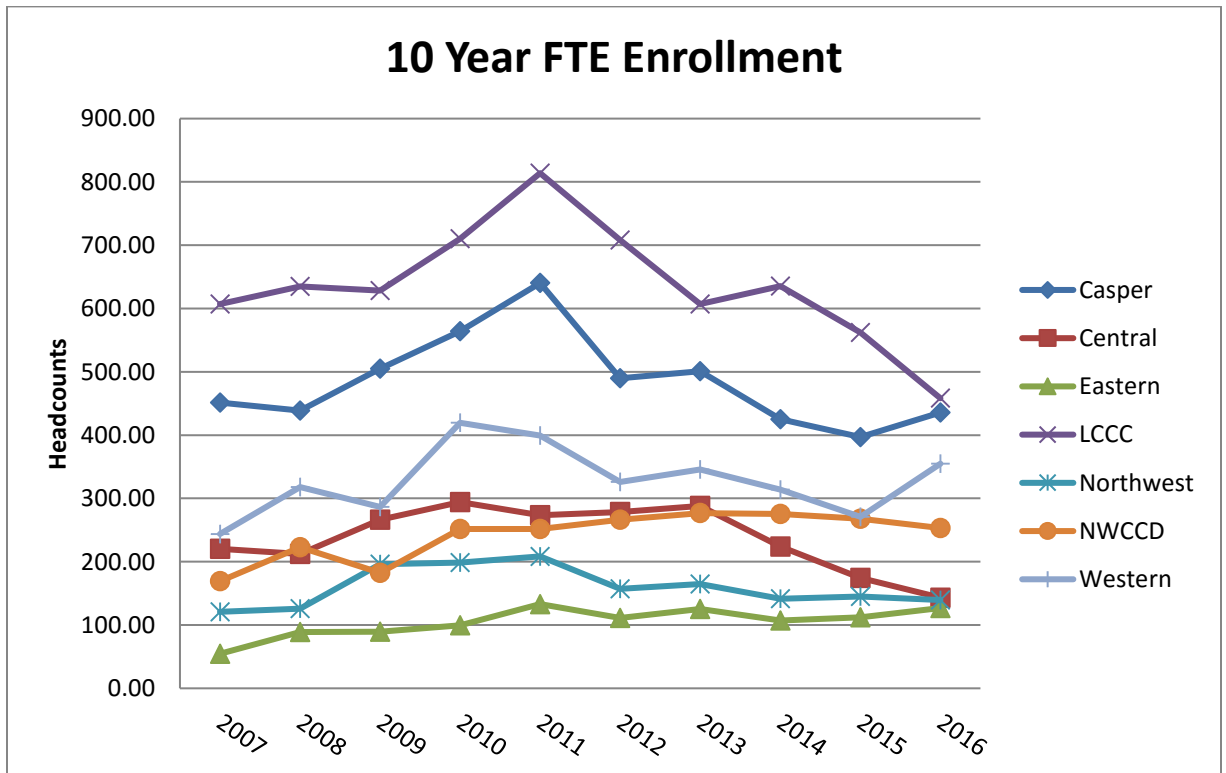
FTE Enrollment by Level of Instruction						
	Summer 2014		Summer 2015		Summer 2016	
Level 1	1112.83	52.44%	1020.08	52.87%	1075.8	56.29%
Level 2	526.88	24.83%	492.34	25.51%	461.4	24.13%
Level 3	482.32	22.73%	417.11	21.62%	374.2	19.58%
<b>Total</b>	<b>2122.03</b>	<b>100.00%</b>	<b>1929.53</b>	<b>100%</b>	<b>1911.5</b>	<b>100%</b>



**Table 10**



**Table 11**



**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 1

WYOMING COMMUNITY COLLEGE SYSTEM					Enrollment Report				
College	Credit Headcount*					Credit FTE**			
	Full-time	Part-time	Total	Percent		Full-time	Part-time	Total	Percent
Casper	10	1,125	1,135	20.2%		10.80	424.80	435.70	22.8%
Central	19	361	380	6.8%		20.30	122.80	143.20	7.5%
Eastern	21	400	421	7.5%		24.20	102.70	126.90	6.6%
LCCC	25	1,086	1,111	19.8%		27.90	430.20	458.20	24.0%
Northwest	16	431	447	8.0%		16.60	122.80	139.30	7.3%
NWCCD	4	811	815	14.5%		4.60	248.70	253.30	13.3%
Western	23	1,286	1,309	23.3%		26.30	328.70	354.90	18.6%
<b>Total</b>	<b>118</b>	<b>5,500</b>	<b>5,618</b>			<b>130.80</b>	<b>1,780.70</b>	<b>1,911.50</b>	
Percent	2.1%	97.9%		100%		6.8%	93.2%		100%

\*\* FTE values may not be equal to Tables 4, 7b, 8 & 10 due to rounding in enrollment program.

Source: Wyoming Community College Commission Date: 2016/12/01

Table 2

WYOMING COMMUNITY COLLEGE SYSTEM											*Credit Headcount By Age & Average Age	
College	<18	18-19	20-21	22-24	25-29	30-34	35-39	40-49	50-64	≥65	Unknown	
Casper	80	171	201	156	189	115	88	76	32	27	0	
Central	9	72	67	49	55	42	23	26	31	6	0	
Eastern	52	80	42	31	47	32	39	33	35	30	0	
LCCC	74	143	179	204	193	107	74	62	57	17	1	
Northwest	94	72	51	44	39	34	23	44	32	14	0	
NWCCD	34	122	104	86	109	114	91	74	75	6	0	
Western	71	207	213	140	154	147	124	135	99	8	11	
<b>Total</b>	<b>414</b>	<b>867</b>	<b>857</b>	<b>710</b>	<b>786</b>	<b>591</b>	<b>462</b>	<b>450</b>	<b>361</b>	<b>108</b>	<b>12</b>	
Percent	7.4%	15.4%	15.3%	12.6%	14.0%	10.5%	8.2%	8.0%	6.4%	1.9%	0.2%	
Average Age	Casper	Central	EWC	LCCC	Northwest	NWCCD	Western	* Students with unknown age and do not self-identify as male or female are excluded from these calculations				
Female	27.22	29.85	30.49	27.63	27.50	27.72	26.26					
Male	28.26	27.23	32.99	27.52	31.64	33.29	32.07					
Full-time	28.00	29.11	30.05	29.88	26.75	22.25	26.87					
Part-time	27.56	28.77	31.53	27.53	28.47	30.40	29.34					

Source: Wyoming Community College Commission Date: 2016/12/01

**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 3

WYOMING COMMUNITY COLLEGE SYSTEM								Credit Headcount* by County			
County	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	County Total	County Percent* In-state Enrollment	County Pop.**	Credit Students as % of Pop.
Albany	33	7	4	141	12	8	13	218	4.6%	37,956	0.6%
Big Horn	12	1	2	6	66	3	2	92	1.9%	12,022	0.8%
Campbell	30	3	11	16	5	383	9	457	9.5%	49,220	0.9%
Carbon	11	10	3	15	4	3	65	111	2.3%	15,559	0.7%
Converse	44	1	39	5	2	2	6	99	2.1%	14,236	0.7%
Crook	3	2	17	3	2	15	1	43	0.9%	7,444	0.6%
Fremont	16	173	6	9	12	9	15	240	5.0%	40,315	0.6%
Goshen	10	1	125	6	2	4	1	149	3.1%	13,383	1.1%
Hot Springs	8	7	0	0	2	1	4	22	0.5%	4,741	0.5%
Johnson	4	1	0	1	4	33	1	44	0.9%	8,585	0.5%
Laramie	39	1	11	689	13	4	13	770	16.1%	97,121	0.8%
Lincoln	8	4	0	4	4	2	85	107	2.2%	18,722	0.6%
Natrona	702	7	10	10	4	17	10	760	15.9%	82,178	0.9%
Niobrara	2	0	41	1	0	0	0	44	0.9%	2,542	1.7%
Park	23	6	1	4	197	9	4	244	5.1%	29,228	0.8%
Platte	17	4	39	12	5	0	3	80	1.7%	8,812	0.9%
Sheridan	19	2	3	2	8	185	3	222	4.6%	30,009	0.7%
Sublette	5	2	2	6	5	3	39	62	1.3%	9,899	0.6%
Sweetwater	10	3	0	5	3	3	658	682	14.2%	44,626	1.5%
Teton	14	33	2	3	4	2	10	68	1.4%	23,125	0.3%
Uinta	4	3	2	4	2	1	129	145	3.0%	20,822	0.7%
Washakie	12	3	4	1	22	8	4	54	1.1%	8,328	0.6%
Weston	3	0	44	5	3	13	0	68	1.4%	7,234	0.9%
Unknown	0	5	0	0	0	0	0	5	0.10%	N/A	N/A
In-County	702	173	125	689	197	185	658	2,729			
Out County	327	106	241	259	184	523	417	2,057			
<b>Total In-State</b>	<b>1,029</b>	<b>279</b>	<b>366</b>	<b>948</b>	<b>381</b>	<b>708</b>	<b>1,075</b>	<b>4,786</b>			
***Non-Resident	98	101	53	152	56	101	158	719			
International	8	0	2	11	10	6	76	113			
<b>Total</b>	<b>1,135</b>	<b>380</b>	<b>421</b>	<b>1,111</b>	<b>447</b>	<b>815</b>	<b>1,309</b>	<b>5,618</b>			
% In-County	61.9%	45.5%	29.7%	62.0%	44.1%	22.7%	50.3%	48.6%			
% Out County	28.8%	27.9%	57.2%	23.3%	41.2%	64.2%	31.9%	36.6%			
% In-State	90.7%	73.4%	86.9%	85.3%	85.2%	86.9%	82.1%	85.2%			
% Non-Resident	8.6%	26.6%	12.6%	13.7%	12.5%	12.4%	12.1%	12.8%			
% International	0.7%	0.0%	0.5%	1.0%	2.2%	0.7%	5.8%	2.0%			
*** Non Resident totals include "unspecified" students											
Source: Wyoming Community College Commission										Date:	2016/12/01

\*\* Most recently published  
U.S. Census Bureau-2010  
Total Wyoming Population 586,107  
[www.census.gov/quickfacts/table](http://www.census.gov/quickfacts/table)  
Percent of Total In-State  
Students to State Population 0.82%

**Wyoming Community College System  
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Table 4

WYOMING COMMUNITY COLLEGE SYSTEM								Credit FTE by County*
County	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	County Total
Albany	12.50	1.70	0.90	48.80	3.00	2.70	4.10	73.70
Big Horn	5.80	0.30	1.40	1.80	23.30	1.00	0.60	34.20
Campbell	12.90	1.10	5.00	6.10	1.40	112.30	2.10	140.90
Carbon	4.40	5.30	0.90	7.30	1.30	0.80	16.20	36.20
Converse	18.10	0.30	12.70	2.50	0.50	0.30	1.30	35.70
Crook	1.40	0.30	5.10	1.60	0.50	5.20	0.50	14.60
Fremont	6.90	<b>65.20</b>	3.40	3.40	3.70	2.00	4.30	88.90
Goshen	3.50	0.30	<b>30.00</b>	1.90	0.50	1.30	0.30	37.80
Hot Springs	3.30	3.10	0.00	0.00	0.50	0.30	1.90	9.10
Johnson	1.40	0.50	0.00	0.80	0.90	11.40	0.30	15.30
Laramie	16.20	0.50	4.70	<b>289.80</b>	3.40	1.80	3.60	320.00
Lincoln	3.30	1.50	0.00	1.90	1.00	0.30	26.40	34.40
Natrona	<b>256.10</b>	2.80	4.40	3.80	1.10	4.80	2.00	275.00
Niobrara	1.00	0.00	11.10	0.80	0.00	0.00	0.00	12.90
<b>Park</b>	10.20	1.50	0.30	1.50	<b>54.20</b>	3.30	2.00	73.00
Platte	5.80	1.10	6.90	5.30	1.10	0.00	1.00	21.20
Sheridan	8.20	0.50	2.60	0.50	3.00	<b>66.00</b>	0.70	81.50
Sublette	1.70	1.50	1.40	2.10	1.20	1.30	10.00	19.20
Sweetwater	4.40	1.00	0.00	3.10	1.80	0.60	<b>174.80</b>	185.70
Teton	4.80	11.20	0.50	1.10	1.30	1.00	3.10	23.00
Uinta	1.80	0.90	0.50	1.00	0.50	0.50	36.70	41.90
Washakie	4.60	1.20	2.70	0.80	7.00	2.30	1.40	20.00
Weston	1.20	0.00	15.90	1.30	0.80	3.00	0.00	22.20
Unknown	0.00	2.60	0.00	0.00	0.00	0.00	0.00	2.60
In-County	256.10	65.20	30.00	289.80	54.20	66.00	174.80	936.10
Out County	133.20	39.00	80.30	96.50	57.60	155.90	118.30	680.10
<b>Total In-State</b>	<b>389.30</b>	<b>104.30</b>	<b>110.30</b>	<b>386.30</b>	<b>111.80</b>	<b>221.90</b>	<b>293.10</b>	<b>1,617.00</b>
**Non-Resident	42.40	38.90	15.80	68.50	24.00	29.80	38.50	257.90
International	3.90	0.00	0.80	3.40	3.60	1.60	23.30	36.70
<b>Total</b>	<b>435.70</b>	<b>143.20</b>	<b>126.90</b>	<b>458.20</b>	<b>139.30</b>	<b>253.30</b>	<b>354.90</b>	<b>1,911.70</b>
% In-County	58.78%	45.53%	23.64%	63.25%	38.91%	26.06%	49.25%	48.97%
% Out County	30.57%	27.23%	63.28%	21.06%	41.35%	61.55%	33.33%	35.58%
% In-State	89.35%	72.84%	86.92%	84.31%	80.26%	87.60%	82.59%	84.58%
% Non-Resident	9.73%	27.16%	12.45%	14.95%	17.23%	11.76%	10.85%	13.49%
% International	0.90%	0.00%	0.00%	0.74%	2.58%	0.63%	6.57%	1.92%
* FTE values may not be equal to Tables 1, 7b, 8 & 10 due to rounding in enrollment program.								
** Non Resident totals include "unspecified" students								
Source: Wyoming Community College Commission								Date: 2016/12/01

**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 5

WYOMING COMMUNITY COLLEGE SYSTEM								Headcount* by Credit Hours	
Credit Hours	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	Total	Percent
<1	5	40	0	0	35	161	266	507	9.0%
1	82	14	115	33	51	79	206	580	10.3%
2	51	15	21	16	27	20	99	249	4.4%
3	265	94	118	412	161	185	264	1,499	26.7%
4	252	83	84	193	69	124	218	1,023	18.2%
5	114	14	25	19	6	13	12	203	3.6%
6	152	41	19	169	50	86	76	593	10.6%
7	102	30	9	117	16	75	77	426	7.6%
8	50	11	2	40	5	36	22	166	3.0%
9	23	10	4	36	6	16	15	110	2.0%
10	18	7	2	43	2	12	25	109	1.9%
11	11	2	1	8	3	4	6	35	0.6%
12	6	10	2	8	12	2	8	48	0.9%
13	3	6	1	10	2	0	7	29	0.5%
14	0	0	16	4	1	1	2	24	0.4%
15	0	2	2	0	1	0	2	7	0.1%
16	0	1	0	1	0	0	1	3	0.1%
17	0	0	0	1	0	1	1	3	0.1%
18	0	0	0	0	0	0	1	1	0.0%
19	1	0	0	0	0	0	1	2	0.0%
20	0	0	0	1	0	0	0	1	0.0%
21	0	0	0	0	0	0	0	0	0.0%
22	0	0	0	0	0	0	0	0	0.0%
>22	0	0	0	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,135</b>	<b>380</b>	<b>421</b>	<b>1,111</b>	<b>447</b>	<b>815</b>	<b>1,309</b>	<b>5,618</b>	<b>100.0%</b>

\*These counts include on-campus, distance education, auditing, compressed video and telecourse students

Source: Wyoming Community College Commission Date: 2016/12/01

Table 6

WYOMING COMMUNITY COLLEGE SYSTEM								Headcount* by Gender	
	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	Total	Percent
Male	379	154	163	418	98	386	688	2,286	40.7%
Female	756	224	258	693	349	429	621	3,330	59.3%
Undeclared								2	
<b>Total</b>	<b>1,135</b>	<b>378</b>	<b>421</b>	<b>1,111</b>	<b>447</b>	<b>815</b>	<b>1,309</b>	<b>5,618</b>	<b>100.0%</b>

\*These counts include on-campus, distance education, auditing, compressed video and telecourse students

Source: Wyoming Community College Commission Date: 2016/12/01

**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 7

WYOMING COMMUNITY COLLEGE SYSTEM													Credit Headcount* by Program of Study			
College	Full-Time				Part-Time				Total							
	Acad	Occup	Undec	Total	Acad	Occup	Undec	Total	Acad	Occup	Undec	Grand Total				
Casper	6	2	2	10	479	195	451	1,125	485	197	453	1,135				
Central	11	8	0	19	158	111	92	361	169	119	92	380				
Eastern	4	1	16	21	93	90	217	400	97	91	233	421				
LCCC	21	3	1	25	556	218	312	1,086	577	221	313	1,111				
NWC	8	6	2	16	144	40	247	431	152	46	249	447				
NWCCD	2	1	1	4	344	342	125	811	346	343	126	815				
Western	17	5	1	23	355	193	738	1,286	372	198	739	1,309				
<b>Total</b>	<b>69</b>	<b>26</b>	<b>23</b>	<b>118</b>	<b>2,129</b>	<b>1,189</b>	<b>2,182</b>	<b>5,500</b>	<b>2,198</b>	<b>1,215</b>	<b>2,205</b>	<b>5,618</b>				
Percent	58.5%	22.0%	19.5%		38.7%	21.6%	39.7%		39.1%	21.6%	39.2%					
Full-time/Part-time Percent				2.1%				97.9%				100%				

Source: Wyoming Community College Commission Date: 2016/12/01

Table 7b

WYOMING COMMUNITY COLLEGE SYSTEM													*FTE by Program of Study			
College	Full-Time				Part-Time				Total							
	Acad	Occup	Undec	Total	Acad	Occup	Undec	Total	Acad	Occup	Undec	Grand Total				
Casper	6.3	2.0	2.6	10.8	199.1	83.4	142.3	424.8	205.4	85.4	144.9	435.7				
Central	11.6	8.8	0.0	20.3	60.8	45.3	16.8	122.8	72.4	54.1	16.8	143.2				
Eastern	4.3	1.3	18.7	24.3	31.3	30.3	41.1	102.7	35.6	31.6	59.8	126.9				
LCCC	23.7	3.2	1.1	27.9	234.8	106.7	88.7	430.2	258.5	109.9	89.8	458.2				
NWC	8.5	6.1	2.0	16.6	50.4	16.1	56.3	122.8	58.9	22.2	58.3	139.3				
NWCCD	2.4	1.0	1.2	4.6	143.4	66.0	39.3	248.7	145.8	67.0	40.5	253.3				
Western	19.5	5.8	1.0	26.3	123.3	62.8	142.6	328.7	142.8	68.6	143.6	354.9				
<b>Total</b>	<b>76.3</b>	<b>28.0</b>	<b>26.5</b>	<b>130.8</b>	<b>843.2</b>	<b>410.5</b>	<b>527.1</b>	<b>1780.7</b>	<b>919.4</b>	<b>438.5</b>	<b>553.6</b>	<b>1911.5</b>				
Percent	58.3%	21.4%	20.3%		47.4%	23.1%	29.6%		48.1%	22.9%	29.0%					
Full-time/Part-time Percent				6.8%				93.2%				100%				

These counts include on-campus, distance education, auditing, compressed video and telecourse students

\* FTE values may not be equal to Tables 1, 4, 8 & 10 due to rounding in enrollment program.

Source: Wyoming Community College Commission Date: 2016/12/01

**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 8

WYOMING COMMUNITY COLLEGE SYSTEM							Level of Instruction
College	Full-Time Equivalency*						Total
	Level I		Level II		Level III		
Casper	210.8		131.6		93.3		435.7
Central	78.2		46.1		18.9		143.2
Eastern	48.7		37.9		40.3		126.9
LCCC	258.5		111.7		87.9		458.2
Northwest	89.9		29.4		20.0		139.3
NWCCD	166.7		47.2		39.5		253.3
Western	223.2		57.4		74.3		354.9
<b>Total</b>	<b>1075.8</b>		<b>461.4</b>		<b>374.2</b>		<b>1911.5</b>

Level I = Lecture, Level II = Laboratory, Level III = High Technology

\* FTE values may not be equal to Tables 1, 4, 7b & 10 due to rounding in enrollment program.

Source: Wyoming Community College Commission Date: 2016/12/01

Table 9

WYOMING COMMUNITY COLLEGE SYSTEM									Ten-Year History of Headcount
Summer Term	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	Total	Percent Change
2006	1,113	410	249	1,503	371	668	1,195	5,509	N/A
2007	1,212	501	302	1,568	358	825	1,251	6,017	9.2%
2008	1,192	554	322	1,585	438	1,555	1,439	7,085	17.7%
2009	1,286	620	393	1,619	560	1,054	1,235	6,767	-4.5%
2010	1,399	725	363	1,774	558	1,316	1,649	7,784	15.0%
2011	1,544	633	428	1,920	644	1,251	1,510	7,930	1.9%
2012	1,248	622	463	1,828	495	1,050	1,186	6,892	-13.1%
2013	1,303	655	482	1,541	519	1,153	1,282	6,935	0.6%
2014	1,132	519	401	1,524	454	1,345	1,155	6,530	-5.8%
2015	1,091	426	458	1,380	457	1,106	1,070	5,988	-8.3%
2016	1,135	380	421	1,111	447	815	1,309	5,618	-6.2%
10-Year Change	2.0%	-7.3%	69.1%	-26.1%	20.5%	22.0%	9.5%	2.0%	
5-Year Change	-26.5%	-40.0%	-1.6%	-42.1%	-30.6%	-34.9%	-13.3%	-29.2%	
1-Year Change	4.0%	-10.8%	-8.1%	-19.5%	-2.2%	-26.3%	22.3%	-6.2%	

Source: Wyoming Community College Commission Date: 2016/12/01

**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 10

WYOMING COMMUNITY COLLEGE SYSTEM									
									Ten-Year History of FTE Enrollment
Summer Term	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	Total	Percent Change
2006	394.10	173.80	53.00	589.30	121.70	171.70	255.10	1,792.40	N/A
2007	451.60	220.30	54.60	606.90	120.90	169.20	243.80	1,758.70	-1.9%
2008	438.90	212.40	89.10	634.80	125.90	223.00	318.00	1,867.30	6.2%
2009	505.12	266.25	89.59	628.08	196.09	182.67	286.37	2,042.10	9.4%
2010	563.97	294.21	99.33	710.42	198.71	251.91	419.41	2,154.18	5.5%
2011	640.24	273.67	133.08	813.83	208.42	251.93	399.29	2,537.96	17.8%
2012	489.54	278.34	111.08	708.33	157.00	266.33	326.17	2,336.79	-7.9%
2013	500.68	288.25	125.34	606.93	164.77	276.72	345.67	2,308.36	-1.2%
2014	425.15	223.71	107.00	635.33	141.46	275.50	313.88	2,122.03	-8.1%
2015	396.93	174.46	112.17	561.92	145.13	267.87	271.04	1,929.52	-9.1%
2016	435.70	143.20	126.90	458.20	139.30	253.30	354.90	1,911.70	-0.9%
10-Year Change	10.6%	-17.6%	139.4%	-22.2%	14.5%	47.5%	39.1%	6.7%	
5-Year Change	-31.9%	-47.7%	-4.6%	-43.7%	-33.2%	0.5%	-11.1%	-24.7%	
1-Year Change	9.8%	-17.9%	13.1%	-18.5%	-4.0%	-5.4%	30.9%	-0.9%	

\* FTE values may not be equal to Tables 1, 4, 7b & 8 due to rounding in enrollment program.

Source: Wyoming Community College Commission Date: 2016/12/01

Table 11

WYOMING COMMUNITY COLLEGE SYSTEM									
								Credit Headcount* by Ethnicity or Race	
Ethnicity or Race	Casper	Central	Eastern	LCCC	Northwest	NWCCD	Western	Ethnicity Total	Percent
American Indian or Alaskan Native	8	36	5	19	1	12	3	84	1.5%
Asian	11	3	2	14	2	8	35	75	1.3%
Black or African American	16	4	5	31	1	7	14	78	1.4%
Hispanic of Any Race	61	28	31	116	28	46	150	460	8.2%
Native Hawaiian or Pacific Islander	3	1	1	3	0	0	4	12	0.2%
White	979	280	371	856	394	724	1,006	4,610	82.1%
Two or More Races	22	14	3	8	9	12	20	88	1.6%
International	8	0	2	11	10	6	76	113	2.0%
Unknown	27	14	1	53	2	0	1	98	1.7%
<b>Total</b>	<b>1,135</b>	<b>380</b>	<b>421</b>	<b>1,111</b>	<b>447</b>	<b>815</b>	<b>1,309</b>	<b>5,618</b>	

\*These counts include on-campus, distance education, auditing, compressed video and telecourse students

Source: Wyoming Community College Commission Date: 2017/01/25



**Wyoming Community College System  
Summer 2016 Enrollment Report**

Table 12

WYOMING COMMUNITY COLLEGE SYSTEM							Scope of Non-Credit Service		
College	Continuing Education Course Enrollment			Community Service Course Enrollment			Total Non-Credit Enrollment		
	Duplicated Headcount	Unduplicated Headcount	Percent Unduplicated	Duplicated Headcount	Unduplicated Headcount	Percent Unduplicated	Duplicated Headcount	Unduplicated Headcount	Percent Unduplicated
Casper	181	176	8.2%	1,338	826	28.6%	1,519	999	20.3%
Central	22	16	0.7%	489	361	12.5%	511	377	7.7%
Eastern	23	22	1.0%	459	385	13.3%	482	406	8.3%
LCCC	1604	696	32.3%	1,489	756	26.2%	3,093	1,345	27.3%
Northwest**	144	72	3.3%	0	0	0.0%	144	72	1.5%
NWCCD	122	120	5.6%	205	192	6.6%	327	312	6.3%
Western*	1199	1054	48.9%	401	369	12.8%	1,600	1,408	28.6%
<b>Total</b>	<b>3,295</b>	<b>2,156</b>		<b>4,381</b>	<b>2,889</b>		<b>7,676</b>	<b>4,919</b>	
Percent		43.8%			58.7%			100%	

\* Non-BOCES sites only

\*\* Northwest College does not offer *Community Service* courses during the summer

Source: Wyoming Community College Commission Date: 2016/12/01

Table 13

WYOMING COMMUNITY COLLEGE SYSTEM				Students Auditing Credit Courses		
College	Exclusively Auditing Headcount	*Credit Students Auditing Headcount	<b>Total Auditing Headcount</b>	Exclusively Auditing FTE	*Credit Students Auditing FTE	<b>Total Auditing FTE</b>
Casper	30	3	33	3.00	1.00	4.00
Central	11	1	12	1.00	0.00	1.00
Eastern	60	0	60	5.00	0.00	5.00
LCCC	23	2	25	5.00	0.16	5.16
Northwest	45	2	47	4.00	0.16	4.16
NWCCD	2	0	2	0.00	0.00	0.00
Western	7	1	8	1.00	0.08	1.08
<b>Total</b>	<b>178</b>	<b>9</b>	<b>187</b>	<b>19.00</b>	<b>1.40</b>	<b>20.40</b>

\* Represents students taking audit hours within regular course schedule

Source: Wyoming Community College Commission Date: 2016/12/01

# TAB 4

# Wyoming Community College Commission

2300 Capitol Ave., 5<sup>th</sup> Floor, Suite B, Cheyenne WY 82002

## Commissioners

Mr. Larry Atwell, Cheyenne  
Ms. Charlene Bodine, Sheridan  
Mr. Bruce Brown, Devils Tower  
Ms. Katherine Dooley, Powell  
Ms. Sherri Lovercheck, La Grange  
Ms. Sandra Meyer, Evanston  
Ms. Wendy Sweeney, Worland



*Exofficio*  
Governor Matt Mead  
State Superintendent Jillian Balow  
Executive Director  
Dr. James O. Rose

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## MEMORANDUM

To: Commissioners  
From: Matt Petry, Deputy Director and CFO  
Date: January 19, 2017  
Subject: Summary of December 2016 Financial Reports

Following are items of note from the financial reports for December 2016:

- Data Management and Analytical Reporting (Page 2) – Much of this \$3 million appropriation will be encumbered soon. In the next couple of weeks, we anticipate release of the RFP for data design and analysis, business intelligence reporting and visualization tools, and master data quality management.
- Contingency Reserve (Page 9) – Though we were able to make the full \$1.6 million distribution to the colleges in October, funding for fiscal-year 2018 will either be greatly reduced or nonexistent.
- WyIN Nursing Grant and Loan Program (Page 14) – Despite budget reductions of over 60 percent, carryover from the previous biennium and significantly reduced demand from UW should enable us to fully fund student needs this biennium. Full funding next biennium, if desired, will require an exception request of roughly \$1 million. It should be noted that this program is scheduled to sunset on June 30, 2020.
- ADN and LPN Teaching Faculty (Page 15) – Given that no budget reductions could be made to this appropriation, funding is expected to be sufficient for the biennium – even in light of an increase in the number of supported faculty.
- Teacher Shortage Loan Repayment Program (Page 16) – Though this program ended June 30, 2016, loan servicing fees must still be paid for some time. The deficit in this line-item will be covered by the surplus in the educational assistance line-item.

Thanks for your consideration.

**Administration**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG EORG</b>	<b>0100 0101 Administration</b>	<b>2017-2018 Budget</b>	<b>Biennium- to-Date Expenditures</b>	<b>Encumbrances (from B102)</b>	<b>Total Expenditures &amp; Encumbrances</b>	<b>Unencumbered Balance</b>	<b>Projected Biennial Expenditures</b>	<b>Projected Biennial Funding Variance</b>
<b>Personal Services</b>								
0103	Salaries	1,961,022.00	488,173.02	-	488,173.02	1,472,848.98	1,952,692.08	8,329.92
0105	Benefits	858,692.00	190,091.51	-	190,091.51	668,600.49	811,091.51	47,600.49
<b>0100</b>	<b>Series Total</b>	<b>2,819,714.00</b>	<b>678,264.53</b>	<b>-</b>	<b>678,264.53</b>	<b>2,141,449.47</b>	<b>2,763,783.59</b>	<b>55,930.41</b>
<b>Supportive Services</b>								
0202	Equipment Repairs & Maintenance	500.00	-	-	-	500.00	-	500.00
0203	Utilities	2,275.00	562.07	-	562.07	1,712.93	2,248.28	26.72
0204	Freight and Postage	1,822.00	190.64	-	190.64	1,631.36	762.56	1,059.44
0207	Dues/Registration	51,563.00	8,063.00	-	8,063.00	43,500.00	32,252.00	19,311.00
0208	Advertising & Promotion	1,000.00	142.00	-	142.00	858.00	568.00	432.00
0221	In-State Travel	26,654.00	2,991.87	-	2,991.87	23,662.13	11,967.48	14,686.52
0222	Out-of-State Travel	20,735.00	1,519.29	-	1,519.29	19,215.71	6,077.16	14,657.84
0227	Commission Travel Reimb-Out-of-State	10,000.00	-	-	-	10,000.00	-	10,000.00
0228	Commission Travel Reimb-In-State	30,000.00	4,773.60	-	4,773.60	25,226.40	19,094.40	10,905.60
0230	Supplies & Products	6,000.00	59.44	-	59.44	5,940.56	237.76	5,762.24
0231	Office Supplies, Printing & Reproduction	5,350.00	163.73	-	163.73	5,186.27	654.92	4,695.08
0240	Intangible Assets (software/licenses)	10,350.00	1,193.39	-	1,193.39	9,156.61	4,773.56	5,576.44
0242	Data Processing Equipment	12,637.00	69.57	-	69.57	12,567.43	278.28	12,358.72
0251	Real Property Rental	4,200.00	120.00	-	120.00	4,080.00	480.00	3,720.00
0252	Equipment Rental	7,513.00	1,057.44	-	1,057.44	6,455.56	4,229.76	3,283.24
0292	Maintenance Agreements	1,877,721.00	863,996.00	-	863,996.00	1,013,725.00	1,771,191.80	106,529.20
<b>0200</b>	<b>Series Total</b>	<b>2,068,320.00</b>	<b>884,902.04</b>	<b>-</b>	<b>884,902.04</b>	<b>1,183,417.96</b>	<b>1,854,815.96</b>	<b>213,504.04</b>
<b>Central Services / Data Services</b>								
0410	Central Services / Data	41,830.00	10,480.20	-	10,480.20	31,349.80	50,304.96	(8,474.96)
0420	Telecom	36,503.00	2,016.34	-	2,016.34	34,486.66	9,678.43	26,824.57
<b>0400</b>	<b>Series Total</b>	<b>78,333.00</b>	<b>12,496.54</b>	<b>-</b>	<b>12,496.54</b>	<b>65,836.46</b>	<b>59,983.39</b>	<b>18,349.61</b>
<b>Contractual Services</b>								
0901	Professional Services	117,851.00	410.50	-	410.50	117,440.50	1,642.00	116,209.00
<b>0900</b>	<b>Series Total</b>	<b>117,851.00</b>	<b>410.50</b>	<b>-</b>	<b>410.50</b>	<b>117,440.50</b>	<b>1,642.00</b>	<b>116,209.00</b>
<b>Grand Total</b>		<b>5,084,218.00</b>	<b>1,576,073.61</b>	<b>-</b>	<b>1,576,073.61</b>	<b>3,508,144.39</b>	<b>4,680,224.94</b>	<b>403,993.06</b>

**Data Management and Analytical Reporting**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
For the Period Ending December 31, 2016

<b>AORG</b>	<b>0100</b>		<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>0106 Data Analytics</b>	<b>2015-2016</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Supportive Services</b>								
0221	In-State Travel	10,000.00	1,955.92	-	1,955.92	8,044.08	7,823.68	2,176.32
0242	Data Processing Equipment	392,962.80	2,369.97	-	2,369.97	390,592.83	9,479.88	383,482.92
0292	Maintenance Agreements	50,000.00	-	-	-	50,000.00	-	50,000.00
<b>0200</b>	<b>Series Total</b>	<b>452,962.80</b>	<b>4,325.89</b>	<b>-</b>	<b>4,325.89</b>	<b>448,636.91</b>	<b>17,303.56</b>	<b>435,659.24</b>
<b>Central Services / Data Services</b>								
0410	Central Services / Data	40,500.00	5,460.00	-	5,460.00	35,040.00	38,220.00	2,280.00
<b>0400</b>	<b>Series Total</b>	<b>40,500.00</b>	<b>5,460.00</b>	<b>-</b>	<b>5,460.00</b>	<b>35,040.00</b>	<b>38,220.00</b>	<b>2,280.00</b>
<b>Grant Payments</b>								
0626	Grant Payments	25,000.00	8,845.18	-	8,845.18	16,154.82	35,380.72	(10,380.72)
<b>0600</b>	<b>Series Total</b>	<b>25,000.00</b>	<b>8,845.18</b>	<b>-</b>	<b>8,845.18</b>	<b>16,154.82</b>	<b>35,380.72</b>	<b>(10,380.72)</b>
<b>Contractual Services</b>								
0901	Professional Services	2,846,072.40	30,942.25	286,700.00	317,642.25	2,528,430.15	410,469.00	2,435,603.40
<b>0900</b>	<b>Series Total</b>	<b>2,846,072.40</b>	<b>30,942.25</b>	<b>286,700.00</b>	<b>317,642.25</b>	<b>2,528,430.15</b>	<b>410,469.00</b>	<b>2,435,603.40</b>
<b>Grand Total</b>		<b>3,364,535.20</b>	<b>49,573.32</b>	<b>286,700.00</b>	<b>336,273.32</b>	<b>3,028,261.88</b>	<b>501,373.28</b>	<b>2,863,161.92</b>

**State Aid**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0200</b>		<b>2017-2018</b>	<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>0201 State Aid</b>		<b>Budget</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
				<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
									<b>Variance</b>
<b>Grant Payments</b>									
0626	Grant Payments		146,739,438.00	60,588,981.85	-	60,588,981.85	86,150,456.15	146,739,438.00	-
<b>0600</b>	<b>Series Total</b>		<b>146,739,438.00</b>	<b>60,588,981.85</b>	<b>-</b>	<b>60,588,981.85</b>	<b>86,150,456.15</b>	<b>146,739,438.00</b>	<b>-</b>
	<b>Grand Total</b>		<b>146,739,438.00</b>	<b>60,588,981.85</b>	<b>-</b>	<b>60,588,981.85</b>	<b>86,150,456.15</b>	<b>146,739,438.00</b>	<b>-</b>

Grant Payments (0626) reflect the biennial expenditure schedule of 15/15/10/10/15/15/10/10

**Credit, Certificate and Degree Completion Component of State Aid  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

<b>AORG EORG</b>	<b>0200 0209 Course Completion</b>	<b>2017-2018 Budget</b>	<b>Biennium- to-Date Expenditures</b>	<b>Encumbrances (from B102)</b>	<b>Total Expenditures &amp; Encumbrances</b>	<b>Unencumbered Balance</b>	<b>Projected Biennial Expenditures</b>	<b>Projected Biennial Funding Variance</b>
<b>Grant Payments</b>								
0626	Grant Payments	18,144,105.00	6,597,856.80	-	6,597,856.80	11,546,248.20	18,144,105.00	-
<b>0600</b>	<b>Series Total</b>	<b>18,144,105.00</b>	<b>6,597,856.80</b>	<b>-</b>	<b>6,597,856.80</b>	<b>11,546,248.20</b>	<b>18,144,105.00</b>	<b>-</b>
	<b>Grand Total</b>	<b>18,144,105.00</b>	<b>6,597,856.80</b>	<b>-</b>	<b>6,597,856.80</b>	<b>11,546,248.20</b>	<b>18,144,105.00</b>	<b>-</b>

Grant Payments (0626) reflect the biennial expenditure schedule of 15/15/10/10/15/15/10/10

**Enrollment Growth**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0200</b>		<b>2017-2018</b>	<b>Biennium-</b>		<b>Total</b>	<b>Unencumbered</b>	<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>0205 Enrollment Growth</b>		<b>Budget</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Balance</b>	<b>Biennial</b>	<b>Biennial</b>
				<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>		<b>Expenditures</b>	<b>Funding</b>
									<b>Variance</b>
<b>Grant Payments</b>									
0626	Grant Payments		12,008,965.00	12,008,965.00	-	12,008,965.00	-	12,008,965.00	-
<b>0600</b>	<b>Series Total</b>		<b>12,008,965.00</b>	<b>12,008,965.00</b>	<b>-</b>	<b>12,008,965.00</b>	<b>-</b>	<b>12,008,965.00</b>	<b>-</b>
	<b>Grand Total</b>		<b>12,008,965.00</b>	<b>12,008,965.00</b>	<b>-</b>	<b>12,008,965.00</b>	<b>-</b>	<b>12,008,965.00</b>	<b>-</b>

Twenty-five percent of this appropriation is subject to distribution using credit completion.



**Health Insurance**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG EORG</b>	<b>0200 0202 Health Insurance</b>	<b>2017-2018 Budget</b>	<b>Biennium- to-Date Expenditures</b>	<b>Encumbrances (from B102)</b>	<b>Total Expenditures &amp; Encumbrances</b>	<b>Unencumbered Balance</b>	<b>Projected Biennial Expenditures</b>	<b>Projected Biennial Funding Variance</b>
<b>Grant Payments</b>								
0626	Grant Payments	43,362,970.00	3,525,213.80	-	3,525,213.80	39,837,756.20	40,608,348.51	2,754,621.49
<b>0600</b>	<b>Series Total</b>	<b>43,362,970.00</b>	<b>3,525,213.80</b>	<b>-</b>	<b>3,525,213.80</b>	<b>39,837,756.20</b>	<b>40,608,348.51</b>	<b>2,754,621.49</b>
	<b>Grand Total</b>	<b>43,362,970.00</b>	<b>3,525,213.80</b>	<b>-</b>	<b>3,525,213.80</b>	<b>39,837,756.20</b>	<b>40,608,348.51</b>	<b>2,754,621.49</b>

Grant Payments (0626) reflect quarterly reimbursement requests from the colleges.

**Increased Retirement Contributions  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

<b>AORG EORG</b>	<b>0200 0207 Retirement</b>	<b>2017-2018 Budget</b>	<b>Biennium- to-Date Expenditures</b>	<b>Encumbrances (from B102)</b>	<b>Total Expenditures &amp; Encumbrances</b>	<b>Unencumbered Balance</b>	<b>Projected Biennial Expenditures</b>	<b>Projected Biennial Funding Variance</b>
<b>Grant Payments</b>								
0626	Grant Payments	3,285,910.00	398,150.66	-	398,150.66	2,887,759.34	3,185,205.28	100,704.72
<b>0600</b>	<b>Series Total</b>	<b>3,285,910.00</b>	<b>398,150.66</b>	<b>-</b>	<b>398,150.66</b>	<b>2,887,759.34</b>	<b>3,185,205.28</b>	<b>100,704.72</b>
	<b>Grand Total</b>	<b>3,285,910.00</b>	<b>398,150.66</b>	<b>-</b>	<b>398,150.66</b>	<b>2,887,759.34</b>	<b>3,185,205.28</b>	<b>100,704.72</b>

Grant Payments (0626) reflect quarterly reimbursement requests from the colleges.

**Libraries**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0200</b>		<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>0204 Library Funding</b>	<b>2017-2018</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Grant Payments</b>								
0626	Grant Payments	2,015,659.00	747,236.25	-	747,236.25	1,268,422.75	2,015,659.00	-
<b>0600</b>	<b>Series Total</b>	<b>2,015,659.00</b>	<b>747,236.25</b>	<b>-</b>	<b>747,236.25</b>	<b>1,268,422.75</b>	<b>2,015,659.00</b>	<b>-</b>
	<b>Grand Total</b>	<b>2,015,659.00</b>	<b>747,236.25</b>	<b>-</b>	<b>747,236.25</b>	<b>1,268,422.75</b>	<b>2,015,659.00</b>	<b>-</b>

Contract subscriptions for the libraries renew at various times throughout the biennium.

**Contingency Reserve  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0300</b>		<b>Biennium- to-Date Expenditures</b>	<b>Encumbrances (from B102)</b>	<b>Total Expenditures &amp; Encumbrances</b>	<b>Unencumbered Balance</b>	<b>Projected Biennial Expenditures</b>	<b>Projected Biennial Funding Variance</b>
<b>EORG</b>	<b>0301 Contingency Reserve</b>	<b>2017-2018 Budget</b>						
<b>Grant Payments</b>								
0626	Grant Payments	3,200,000.00	1,600,000.00	-	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00
<b>0600</b>	<b>Series Total</b>	<b>3,200,000.00</b>	<b>1,600,000.00</b>	<b>-</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>
	<b>Grand Total</b>	<b>3,200,000.00</b>	<b>1,600,000.00</b>	<b>-</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>

Dependent upon receipt of federal coal lease bonus funds, annual payments of \$1.6 million are typically made in October.

We do not expect to receive the full \$1.6 million balance in FY18.

**Adult Education**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0900</b>		<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>0901 ABE</b>	<b>2017-2018</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
	<b>(Master Account)</b>	<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Personal Services</b>								
0103	Salaries	63,258.00	30,960.00	-	30,960.00	32,298.00	61,920.00	1,338.00
0105	Benefits	19,242.00	11,459.83	-	11,459.83	7,782.17	22,919.66	(3,677.66)
<b>0100</b>	<b>Series Total</b>	<b>82,500.00</b>	<b>42,419.83</b>	<b>-</b>	<b>42,419.83</b>	<b>40,080.17</b>	<b>84,839.66</b>	<b>(2,339.66)</b>
<b>Supportive Services</b>								
0202	Equipment Repairs & Maintenance	232.00	-	-	-	232.00	-	232.00
0204	Freight and Postage	779.00	55.11	-	55.11	723.89	220.44	558.56
0207	Dues / Registration	4,971.00	1,925.00	-	1,925.00	3,046.00	7,700.00	(2,729.00)
0221	In-State Travel	1,655.00	-	-	-	1,655.00	-	1,655.00
0222	Out-of-State Travel	10,251.00	7,696.24	-	7,696.24	2,554.76	30,784.96	(20,533.96)
0231	Office Supplies, Printing & Reproduction	3,920.00	79.35	-	79.35	3,840.65	317.40	3,602.60
0236	Educational & Recreational Supplies	2,450.00	-	-	-	2,450.00	-	2,450.00
0252	Equipment Rental	753.00	-	-	-	753.00	-	753.00
<b>0200</b>	<b>Series Total</b>	<b>25,011.00</b>	<b>9,755.70</b>	<b>-</b>	<b>9,755.70</b>	<b>15,255.30</b>	<b>39,022.80</b>	<b>(14,011.80)</b>
<b>Restrictive Costs or Services</b>								
0301	Cost Allocation	-	-	-	-	-	-	-
<b>0300</b>	<b>Series Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Central Services / Data Services</b>								
0410	Central Services / Data	-	-	-	-	-	-	-
0420	Telecom	1,681.00	229.33	-	229.33	1,451.67	1,100.78	580.22
<b>0400</b>	<b>Series Total</b>	<b>1,681.00</b>	<b>229.33</b>	<b>-</b>	<b>229.33</b>	<b>1,451.67</b>	<b>1,100.78</b>	<b>580.22</b>
<b>Grant Payments</b>								
0626	Grant Payments	1,698,969.66	-	-	-	1,698,969.66	-	1,698,969.66
<b>0600</b>	<b>Series Total</b>	<b>1,698,969.66</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,698,969.66</b>	<b>-</b>	<b>1,698,969.66</b>
<b>Contractual Services</b>								
0901	Professional Services	31,616.00	3,666.24	2,181.63	5,847.87	25,768.13	16,846.59	14,769.41
<b>0900</b>	<b>Series Total</b>	<b>31,616.00</b>	<b>3,666.24</b>	<b>2,181.63</b>	<b>5,847.87</b>	<b>25,768.13</b>	<b>16,846.59</b>	<b>14,769.41</b>
<b>Grand Total</b>		<b>1,839,777.66</b>	<b>56,071.10</b>	<b>2,181.63</b>	<b>58,252.73</b>	<b>1,781,524.93</b>	<b>141,809.83</b>	<b>1,697,967.83</b>

**Adult Education**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>0900</b>	<b>FGA2015</b>	<b>Year-</b>	<b>Encumbrances</b>	<b>Total</b>	<b>Unencumbered</b>	<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>971E, 971L &amp; 971P</b>	<b>07/15-09/17</b>	<b>to-Date</b>	<b>(from B102)</b>	<b>Expenditures &amp;</b>	<b>Balance</b>	<b>Annual</b>	<b>Annual</b>
	<b>(FY16)</b>	<b>FY16</b>	<b>Expenditures</b>		<b>Encumbrances</b>		<b>Expenditures</b>	<b>Funding</b>
		<b>Budget</b>						<b>Variance</b>
<b>Grant Payments - Programmatic</b>								
971E-0626	Grant Payments - Federal (EL Civics)	12,599.81	6,701.21	-	6,701.21	5,898.60	12,599.81	-
971P-0626	Grant Payments - Federal	224,581.98	224,581.98	-	224,581.98	-	224,581.98	-
<b>0600</b>	<b>Series Total</b>	<b>237,181.79</b>	<b>231,283.19</b>	<b>-</b>	<b>231,283.19</b>	<b>5,898.60</b>	<b>237,181.79</b>	<b>-</b>
<b>Supportive &amp; Contractual Services</b>								
971E-0901	EL Civics Professional Svcs-Federal	5,944.05	5,944.05	-	5,944.05	-	5,944.05	-
971L-0901	Leadership Professional Svcs-Federal	14,376.45	14,376.45	-	14,376.45	-	14,376.45	-
<b>0900</b>	<b>Series Total</b>	<b>20,320.50</b>	<b>20,320.50</b>	<b>-</b>	<b>20,320.50</b>	<b>-</b>	<b>20,320.50</b>	<b>-</b>
	Total State (FY16 award)	-	-	-	-	-	-	-
	Total Federal (FY16 award)	257,502.29	251,603.69	-	251,603.69	5,898.60	257,502.29	-
	<b>Grand Total (FY16 awards)</b>	<b>257,502.29</b>	<b>251,603.69</b>	<b>-</b>	<b>251,603.69</b>	<b>5,898.60</b>	<b>257,502.29</b>	<b>-</b>

As FY17 programmatic funding was set up in WOLFS, the carryover appropriations were transferred from 2015-2016 to the sub-accounts shown on this page:

- 971E reflects the federal allowance for EL Civics expenditures;
- 971L reflects the federal allowance for leadership expenditures; and
- 971P reflects the federal allowance for programmatic expenditures.

**Adult Education**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

AORG	0900	FGA2016 07/16-09/18	Year- to-Date	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Annual Expenditures	Projected Annual Funding Variance
EORG	981A, 981E, 981L, 981P & 981S (FY17)	FY17 Budget	Expenditures					
<b>Personal Services - Administration</b>								
981A-0103	Salaries - Federal	56,088.00	-	-	-	56,088.00	-	56,088.00
981A-0105	Benefits - Federal	28,912.00	-	-	-	28,912.00	-	28,912.00
981A-0301	Cost Allocation - Federal	-	-	-	-	-	-	-
<b>0100 &amp; 0300 Series Total</b>		<b>85,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,000.00</b>	<b>-</b>	<b>85,000.00</b>
<b>Grant Payments - Programmatic</b>								
981E-0626	Grant Payments - Federal (EL Civics)	60,000.00	-	-	-	60,000.00	-	60,000.00
981P-0626	Grant Payments - Federal	743,757.08	107,376.00	-	107,376.00	636,381.08	214,752.00	529,005.08
981S-0626	Grant Payments - State	1,031,415.05	428,035.16	-	428,035.16	603,379.89	856,070.32	175,344.73
<b>0600 Series Total</b>		<b>1,835,172.13</b>	<b>535,411.16</b>	<b>-</b>	<b>535,411.16</b>	<b>1,299,760.97</b>	<b>1,070,822.32</b>	<b>764,349.81</b>
<b>Supportive &amp; Contractual Services - Leadership</b>								
981L-0207	Dues / Registration - Federal	1,000.00	-	-	-	1,000.00	-	1,000.00
981L-0208	Advertising & Promotion - Federal	200.00	-	-	-	200.00	-	200.00
981L-0221	In-State Travel - Federal	2,500.00	-	-	-	2,500.00	-	2,500.00
981L-0222	Out-of-State Travel - Federal	4,100.00	-	-	-	4,100.00	-	4,100.00
981L-0231	Supplies, Printing & Reproduction - Federal	200.00	-	-	-	200.00	-	200.00
981L-0901	Professional Services - Federal	41,989.92	11,557.50	24,488.37	36,045.87	5,944.05	47,603.37	(5,613.45)
<b>0200 &amp; 0900 Series Total</b>		<b>49,989.92</b>	<b>11,557.50</b>	<b>24,488.37</b>	<b>36,045.87</b>	<b>13,944.05</b>	<b>47,603.37</b>	<b>2,386.55</b>
Total State (FY17 award)		1,031,415.05	428,035.16	-	428,035.16	603,379.89	856,070.32	175,344.73
Total Federal (FY17 award)		938,747.00	118,933.50	24,488.37	143,421.87	795,325.13	262,355.37	676,391.63
<b>Grand Total (FY17 awards)</b>		<b>1,970,162.05</b>	<b>546,968.66</b>	<b>24,488.37</b>	<b>571,457.03</b>	<b>1,398,705.02</b>	<b>1,118,425.69</b>	<b>851,736.36</b>

As FY17 programmatic funding was set up in WOLFS, the necessary appropriations were transferred from the master account (0901) to the sub-accounts shown on this page:

- 981A reflects the federal allowance for administration expenditures;
- 981E reflects the federal allowance for EL Civics expenditures;
- 981L reflects the federal allowance for leadership expenditures;
- 981P reflects the federal allowance for programmatic expenditures; and
- 981S reflects the state programmatic award which complements the federal programmatic allowance.

**High School Equivalency Certificate  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

AORG EORG	0900 0902 HSEC	2017-2018 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Personal Services</b>								
0103	Salaries	63,916.00	14,314.20	-	14,314.20	49,601.80	57,256.80	6,659.20
0105	Benefits	37,135.00	12,388.84	-	12,388.84	24,746.16	55,588.84	(18,453.84)
<b>0100</b>	<b>Series Total</b>	<b>101,051.00</b>	<b>26,703.04</b>	<b>-</b>	<b>26,703.04</b>	<b>74,347.96</b>	<b>112,845.64</b>	<b>(11,794.64)</b>
<b>Supportive Services</b>								
0204	Freight & Postage	1,000.00	0.47	-	0.47	999.53	1.88	998.12
0207	Dues / Registration	400.00	-	-	-	400.00	-	400.00
0221	In-State Travel	5,168.00	-	-	-	5,168.00	-	5,168.00
0222	Out-of-State Travel	3,326.00	-	-	-	3,326.00	-	3,326.00
0231	Office Supplies, Printing & Reproduction	2,094.00	-	-	-	2,094.00	-	2,094.00
0240	Intangible Assets (software/licenses)	-	-	-	-	-	-	-
<b>0200</b>	<b>Series Total</b>	<b>11,988.00</b>	<b>0.47</b>	<b>-</b>	<b>0.47</b>	<b>11,987.53</b>	<b>1.88</b>	<b>11,986.12</b>
<b>Central Services / Data Services</b>								
0420	Telecom	-	-	-	-	-	-	-
<b>0400</b>	<b>Series Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Contractual Services</b>								
0901	Professional Services	6,214.00	-	-	-	6,214.00	-	6,214.00
<b>0900</b>	<b>Series Total</b>	<b>6,214.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,214.00</b>	<b>-</b>	<b>6,214.00</b>
<b>Grand Total</b>		<b>119,253.00</b>	<b>26,703.51</b>	<b>-</b>	<b>26,703.51</b>	<b>92,549.49</b>	<b>112,847.52</b>	<b>6,405.48</b>



**WyIN Nursing Grant & Loan Program**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

AORG	1000	BFY17	Biennium-		Total	Unencumbered	Projected	Projected
EORG	1001 WYIN (Master Account)	2017-2018	to-Date	Encumbrances	Expenditures &	Balance	Biennial	Biennial
	1001, 1111	Budget	Expenditures	(from B102)	Encumbrances		Expenditures	Funding
								Variance
<b>Scholarships &amp; Educational Assistance</b>								
1001-0607	Groups 14 and 15 Undergrads	649,680.00	(2,500.00)	-	(2,500.00)	652,180.00	649,680.00	-
<b>0600</b>	<b>Series Total</b>	<b>649,680.00</b>	<b>(2,500.00)</b>	<b>-</b>	<b>(2,500.00)</b>	<b>652,180.00</b>	<b>649,680.00</b>	<b>-</b>
<b>Contractual Services</b>								
1001-0901	Professional Services	110,000.00	-	110,000.00	110,000.00	-	96,296.00	13,704.00
<b>0900</b>	<b>Series Total</b>	<b>110,000.00</b>	<b>-</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>-</b>	<b>96,296.00</b>	<b>13,704.00</b>
	<b>Grand Total</b>	<b>759,680.00</b>	<b>(2,500.00)</b>	<b>110,000.00</b>	<b>107,500.00</b>	<b>652,180.00</b>	<b>745,976.00</b>	<b>13,704.00</b>

Scholarships & Educational Assistance (0607) reflect semester invoices; however, all obligations will be paid from the 2015-2016 carryover funds until that appropriation is exhausted.

AORG	1000	BFY15	Biennium-		Total	Unencumbered	Projected	Projected
EORG	1001 WYIN (Master Account)	2015-2016	to-Date	Encumbrances	Expenditures &	Balance	Biennial	Biennial
	1001, 1121, 1131	Budget	Expenditures	(from B102)	Encumbrances		Expenditures	Funding
								Variance
<b>Scholarships &amp; Educational Assistance</b>								
1121-0607	Group 12 Undergrads	824,180.00	824,180.00	-	824,180.00	-	824,180.00	-
1131-0607	Group 13 Undergrads	824,180.00	6,534.25	817,645.75	824,180.00	-	824,180.00	-
<b>0600</b>	<b>Series Total</b>	<b>1,648,360.00</b>	<b>830,714.25</b>	<b>817,645.75</b>	<b>1,648,360.00</b>	<b>-</b>	<b>1,648,360.00</b>	<b>-</b>
<b>Contractual Services</b>								
1001-0901	Professional Services	230,280.00	204,176.00	26,104.00	230,280.00	-	230,280.00	-
<b>0900</b>	<b>Series Total</b>	<b>230,280.00</b>	<b>204,176.00</b>	<b>26,104.00</b>	<b>230,280.00</b>	<b>-</b>	<b>230,280.00</b>	<b>-</b>
	<b>Grand Total</b>	<b>1,878,640.00</b>	<b>1,034,890.25</b>	<b>843,749.75</b>	<b>1,878,640.00</b>	<b>-</b>	<b>1,878,640.00</b>	<b>-</b>

**ADN & LPN Teaching Faculty  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

<b>AORG</b>	<b>1000</b>	<b>BFY17</b>	<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>1003 Nursing Faculty (ADN/LPN)</b>	<b>2017-2018</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Grant Payments</b>								
0626	Grant Payments	3,632,967.00	508,610.00	-	508,610.00	3,124,357.00	3,560,650.00	72,317.00
<b>0600</b>	<b>Series Total</b>	<b>3,632,967.00</b>	<b>508,610.00</b>	<b>-</b>	<b>508,610.00</b>	<b>3,124,357.00</b>	<b>3,560,650.00</b>	<b>72,317.00</b>
	<b>Grand Total</b>	<b>3,632,967.00</b>	<b>508,610.00</b>	<b>-</b>	<b>508,610.00</b>	<b>3,124,357.00</b>	<b>3,560,650.00</b>	<b>72,317.00</b>

**Teacher Shortage Loan Repayment Program**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

<b>AORG</b>	<b>2000</b>	<b>BFY13</b>	<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>2001 TSLRP (Master Account)</b>	<b>2013-2014</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
	<b>2091</b>	<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Scholarships &amp; Educational Assistance</b>								
2091-0901	Loan Servicing Fees for BFY15	30,000.00	28,420.00	1,580.00	30,000.00	-	41,020.00	(11,020.00)
<b>0900</b>	<b>Series Total</b>	<b>30,000.00</b>	<b>28,420.00</b>	<b>1,580.00</b>	<b>30,000.00</b>	<b>-</b>	<b>41,020.00</b>	<b>(11,020.00)</b>
	<b>Grand Total</b>	<b>30,000.00</b>	<b>28,420.00</b>	<b>1,580.00</b>	<b>30,000.00</b>	<b>-</b>	<b>41,020.00</b>	<b>(11,020.00)</b>

Scholarships & Educational Assistance (0607) reflect semester invoices; however, with the exception of loan servicing fees, all obligations will be paid from the 2011-2012 carryover funds.

<b>AORG</b>	<b>2000</b>	<b>BFY11</b>	<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>2001 TSLRP (Master Account)</b>	<b>2011-2012</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
	<b>2061, 2071</b>	<b>Budget</b>	<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>
<b>Scholarships &amp; Educational Assistance</b>								
2061-0607	Group 6 Scholarships & Grants	280,000.00	173,329.20	106,670.80	280,000.00	-	203,330.00	76,670.00
2071-0607	Group 7 Scholarships & Grants	60,000.00	-	60,000.00	60,000.00	-	-	60,000.00
<b>0600</b>	<b>Series Total</b>	<b>340,000.00</b>	<b>173,329.20</b>	<b>166,670.80</b>	<b>340,000.00</b>	<b>-</b>	<b>203,330.00</b>	<b>136,670.00</b>
	<b>Grand Total</b>	<b>340,000.00</b>	<b>173,329.20</b>	<b>166,670.80</b>	<b>340,000.00</b>	<b>-</b>	<b>203,330.00</b>	<b>136,670.00</b>

This program sunsetted June 30, 2016. In January 2016, a total of \$750,000 was reverted from Units 2071, 2081 and 2091.

**Wyoming Adjunct Professor Loan Repayment Program**  
**Budget to Actual Statement**  
**WYOMING COMMUNITY COLLEGE COMMISSION**  
**For the Period Ending December 31, 2016**

AORG EORG	2000 (Fund 009) 2500 WAPLR	BFY17 2017-2018 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Scholarships &amp; Educational Assistance</b>								
2500-0607	Groups 5 and 6 Scholarships & Grants	95,000.00	-	30,671.00	30,671.00	64,329.00	61,342.00	33,658.00
<b>0600</b>	<b>Series Total</b>	<b>95,000.00</b>	<b>-</b>	<b>30,671.00</b>	<b>30,671.00</b>	<b>64,329.00</b>	<b>61,342.00</b>	<b>33,658.00</b>
	<b>Grand Total</b>	<b>95,000.00</b>	<b>-</b>	<b>30,671.00</b>	<b>30,671.00</b>	<b>64,329.00</b>	<b>61,342.00</b>	<b>33,658.00</b>

The 2017-2018 appropriation was received without any funding for loan processing fees payable to Align.

AORG EORG	2000 (Fund 009) 2500 WAPLR 2503	BFY15 2015-2016 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Contractual Services</b>								
2500-0901	Professional Services	15,000.00	3,416.00	11,584.00	15,000.00	-	7,916.00	7,084.00
<b>0900</b>	<b>Series Total</b>	<b>15,000.00</b>	<b>3,416.00</b>	<b>11,584.00</b>	<b>15,000.00</b>	<b>-</b>	<b>7,916.00</b>	<b>7,084.00</b>
<b>Scholarships &amp; Educational Assistance</b>								
2503-0607	Groups 3 and 4 Scholarships & Grants	150,000.00	46,005.99	103,994.01	150,000.00	-	130,000.00	20,000.00
<b>0600</b>	<b>Series Total</b>	<b>150,000.00</b>	<b>46,005.99</b>	<b>103,994.01</b>	<b>150,000.00</b>	<b>-</b>	<b>130,000.00</b>	<b>20,000.00</b>
	<b>Grand Total</b>	<b>165,000.00</b>	<b>49,421.99</b>	<b>115,578.01</b>	<b>165,000.00</b>	<b>-</b>	<b>137,916.00</b>	<b>27,084.00</b>

Scholarships & Educational Assistance (0607) reflect the total signed agreements that have been submitted for funding.

**Veterans Tuition Waiver Program  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

<b>AORG</b>	<b>1500</b>		<b>2017-2018</b>	<b>Biennium-</b>		<b>Total</b>		<b>Projected</b>	<b>Projected</b>
<b>EORG</b>	<b>1501 Veterans Tuition</b>		<b>Budget</b>	<b>to-Date</b>	<b>Encumbrances</b>	<b>Expenditures &amp;</b>	<b>Unencumbered</b>	<b>Biennial</b>	<b>Biennial</b>
				<b>Expenditures</b>	<b>(from B102)</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>Expenditures</b>	<b>Funding</b>
								<b>Variance</b>	
<b>Scholarships &amp; Educational Assistance</b>									
0607	Scholarships & Grants Paid to Institutions		600,000.00	259,228.85	-	259,228.85	340,771.15	600,000.00	-
<b>0600</b>	<b>Series Total</b>		<b>600,000.00</b>	<b>259,228.85</b>	<b>-</b>	<b>259,228.85</b>	<b>340,771.15</b>	<b>600,000.00</b>	<b>-</b>
	<b>Grand Total</b>		<b>600,000.00</b>	<b>259,228.85</b>	<b>-</b>	<b>259,228.85</b>	<b>340,771.15</b>	<b>600,000.00</b>	<b>-</b>

Scholarships & Grants Paid to Institutions (0607) reflect semi-annual (i.e., semester) invoices, typically received in October and March of each year.

Following elimination of this program, the Governor restored \$600,000 of funding for the Fall 2016, Spring 2017 and Summer 2017 semesters.

**Wyoming Public Television  
Budget to Actual Statement  
WYOMING COMMUNITY COLLEGE COMMISSION  
For the Period Ending December 31, 2016**

AORG EORG	3000 3001 WPTV	2017-2018 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Grant Payments</b>								
0626	Grant Payments - State Aid	3,373,719.00	1,403,266.80	-	1,403,266.80	1,970,452.20	3,373,719.00	-
0626	Grant Payments - Retirement	73,367.00	7,445.23	-	7,445.23	65,921.77	59,561.84	13,805.16
<b>0600</b>	<b>Series Total</b>	<b>3,447,086.00</b>	<b>1,410,712.03</b>	<b>-</b>	<b>1,410,712.03</b>	<b>2,036,373.97</b>	<b>3,433,280.84</b>	<b>13,805.16</b>
	<b>Grand Total</b>	<b>3,447,086.00</b>	<b>1,410,712.03</b>	<b>-</b>	<b>1,410,712.03</b>	<b>2,036,373.97</b>	<b>3,433,280.84</b>	<b>13,805.16</b>

Grant Payments - State Aid (0626) reflect the biennial expenditure schedule of 15/15/10/10/15/15/10/10.

AORG EORG	3000 3005 WPTV Endowment Interest	2017-2018 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Grant Payments</b>								
0626	Grant Payments	110,000.00	17,177.98	-	17,177.98	92,822.02	68,711.92	41,288.08
<b>0600</b>	<b>Series Total</b>	<b>110,000.00</b>	<b>17,177.98</b>	<b>-</b>	<b>17,177.98</b>	<b>92,822.02</b>	<b>68,711.92</b>	<b>41,288.08</b>
	<b>Grand Total</b>	<b>110,000.00</b>	<b>17,177.98</b>	<b>-</b>	<b>17,177.98</b>	<b>92,822.02</b>	<b>68,711.92</b>	<b>41,288.08</b>

AORG EORG	3000 3003 WPTV Council	2017-2018 Budget	Biennium- to-Date Expenditures	Encumbrances (from B102)	Total Expenditures & Encumbrances	Unencumbered Balance	Projected Biennial Expenditures	Projected Biennial Funding Variance
<b>Grant Payments</b>								
0626	Grant Payments	7,252.00	-	-	-	7,252.00	-	7,252.00
<b>0600</b>	<b>Series Total</b>	<b>7,252.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,252.00</b>	<b>-</b>	<b>7,252.00</b>
	<b>Grand Total</b>	<b>7,252.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,252.00</b>	<b>-</b>	<b>7,252.00</b>

# TAB 5

# Wyoming Community College Commission

2300 Capitol Ave., 5<sup>th</sup> Floor, Suite B, Cheyenne WY 82002

## Commissioners

Mr. Larry Atwell, Cheyenne  
Ms. Charlene Bodine, Sheridan  
Mr. Bruce Brown, Devils Tower  
Ms. Katherine Dooley, Powell  
Ms. Sherri Lovercheck, La Grange  
Ms. Sandra Meyer, Evanston  
Ms. Wendy Sweeny, Worland



*Exofficio*  
Governor Matt Mead  
State Superintendent Jillian Balow  
Executive Director  
Dr. James O. Rose  
Phone: 307-777-7763  
Fax: 307-777-6567  
[www.communitycolleges.wy.edu](http://www.communitycolleges.wy.edu)

## MEMORANDUM

To: Commissioners

From: Larry Buchholtz, Fiscal Operations Manager

Date: January 4, 2017

Subject: Report on 2016 College Audits  
Report on Status of 2015 Audit Findings  
Report on 2016 WPTV Audit

Pursuant to W.S. 21-18-204, we have received and reviewed the fiscal-year 2016 audit reports for the seven community colleges and Wyoming Public Television (WPTV). Items of interest to the Commission are as follows:

### **Definitions:**

**Auditor Reports** – For each of the colleges, the auditor issues three reports. The first is an audit opinion on the financial statements. The second is a report, not an opinion, on compliance with laws, regulations, etc. that have a material effect on the financial statements and the college’s internal control related to financial statements. Although the auditor doesn’t give an opinion, if any significant problems are found, the report will include these as findings. The third is an opinion on the college’s compliance with federal requirements for major federal programs. Auditors can issue four types of opinions. Two are bad - adverse or disclaimer. One isn’t the best, but how bad it is depends on why it’s issued – modified or qualified. The best is unmodified or “clean” as it’s sometimes called.

**Unmodified Opinion** – This opinion indicates that the financial statements are fairly presented in all material respects.

**Modified Opinion** – On a financial statement opinion, a modified statement indicates that something significant was a problem either with the financial statement accounting or the auditor’s ability to audit the financial statements. The opinion should describe the problem. For



the federal award opinion, a modification means that federal funds were materially misspent or the auditor could not do all of the required audit procedures.

**Deficiency** – If the auditor identifies a problem with internal control (how the client makes sure that things are done correctly) for either financial statement reporting or federal awards, this is a deficiency. Each deficiency is evaluated by the auditor to determine if it's a significant deficiency or material weakness, either of which must be reported in writing. If the deficiency is not considered either of these, it can be reported in writing or verbally to management.

**Material Weakness** – If a deficiency has or potentially may have a material effect on the financial statements or a federal program, it's a material weakness. This is the most serious internal control problem and must be reported to the board of trustees in writing. These are included in the reporting packet.

**Significant Deficiency** – If the control deficiency isn't serious enough to be a material weakness, but is important enough that the board of trustees should be aware of the problem because it could reasonably turn into a material weakness if not fixed, or is of a sensitive nature, then it's reported to the board as a significant deficiency. These are included in the reporting packet.

**Noncompliance** – If the auditor finds specific instances in which the client did not follow the requirements for laws, regulations, etc. that have a material effect on the financial statements or specific instances in which the client did not follow the federal rules for the federal programs tested, a finding of noncompliance is reported. The federal auditors have indicated repeatedly that, in most cases, if the auditor finds noncompliance, there should be a related significant deficiency or material weakness since the client must not have had a process in place to catch the problem that the auditor found. Therefore, a single problem often shows up as two findings – one as a significant deficiency and another as noncompliance.

## **Report on 2016 College Audits and Status of 2015 Audit Findings**

- **Casper College:**  
Lenhart-Mason & Associates, LLC
  - Received an unmodified opinion on the audited financial statements.
  - Received an unmodified opinion on compliance with requirements for major federal programs.
    1. There are no prior year findings that needed to be corrected this year.
    2. There are no new findings reported.
  
- **Central Wyoming College:**  
McGee, Hearne & Paiz, LLP
  - Received an unmodified opinion on the audited financial statements.

- Received an unmodified opinion on compliance with requirements for major federal programs, however there was identified a significant deficiency in internal control over compliance that is not considered a material weakness.
  1. The one prior year finding is a repeat finding as described below.
  2. One new (repeat) finding is reported:
    - A. Of the six withdrawn students tested for Campus and Program Level Enrollment Reporting, auditors noted four instances where the student's status change was reported with an inaccurate status effective date. The errors did not result in any questioned costs. A corrective action plan is described and will be reviewed during next year's audit.

- **Eastern Wyoming College:**

McGee, Hearne & Paiz, LLP

- Received an unmodified opinion on the audited financial statements.
- Received an unmodified opinion on compliance with requirements for major federal programs, however there was identified a significant deficiency in internal control over compliance that is not considered a material weakness.
  1. One prior year finding was corrected through new processes, however evidence shows these new processes were implemented to ensure effective dates were reported for all students on campus, then staff turnover resulted in a similar new finding.
  2. One new finding is reported:
    - A. Of the six graduated students tested for Campus and Program Level Enrollment Reporting, auditors noted one instance where the student's status change was incorrectly reported as withdrawn instead of graduated, and one instance in which the student's effective date of the status change was not reported accurately. Of the eight students tested for Program Level Enrollment Reporting, auditors noted one instance in which the student's effective date of the status change was not reported accurately. These errors did not result in any questioned costs. A corrective action plan is described and will be reviewed during next year's audit.

- **Laramie County Community College:**

McGee, Hearne & Paiz, LLP

- Received an unmodified opinion on the audited financial statements.
- Received an unmodified opinion on compliance with requirements for major federal programs.
  1. Two prior year findings are corrected.
  2. There are no new findings reported.

- **Northern Wyoming Community College District:**

EideBailly, LLP

- Received an unmodified opinion on the audited financial statements.
- Received an unmodified opinion on compliance with requirements for major federal programs, however one significant deficiency is identified in internal control over compliance.

1. Of the four prior year findings, all four are corrected.

2. One new finding is reported:

- A. Of the 60 direct student loan student records tested, 18 were found that had no evidence of exit counseling upon ceasing at least half-time status. The error did not result in any questioned costs. A corrective action is described and will be reviewed during next year's audit.

- **Northwest College:**

McGee, Hearne & Paiz, LLP

- Received an unmodified opinion on the audited financial statements.
- Received an unmodified opinion on compliance with requirements for major federal programs.

1. One prior year finding is corrected.

2. There are no new findings reported.

- **Western Wyoming Community College:**

McGee, Hearne & Paiz, LLP

- Received an unmodified opinion on the audited financial statements.
- Received an unmodified opinion on compliance with requirements for major federal programs, however significant deficiencies are identified.

1. Of the six prior year findings, four are corrected and two are repeat findings as described below.

2. Two new (repeat) findings are reported:

- A. The College did not provide written notification to borrowers regarding loan disbursements within 30 days prior/subsequent to the disbursement. The error did not result in any questioned costs. A corrective action plan is described and will be reviewed during next year's audit.

- B. Of the 20 students tested for Campus Level Enrollment Reporting, auditors noted seven instances where the student's status change was not reported, seven instances where the student's effective date of the status change was not reported accurately, and six instances where the status change was not reported within sixty

days as required. Of the 20 students tested for Program Level Enrollment Reporting, auditors noted six instances where the student's status change was not reported for the semester tested, and eight instances where the student's status was reported with an inaccurate status effective date. The errors did not result in any questioned costs. A corrective action plan is described and will be reviewed during next year's audit.

- **Report on 2016 WPTV Audit**

McGee, Hearne & Paiz, LLP

- WPTV received an unmodified opinion on their audited financial statements.

# TAB 6



# WYOMING

## COMMUNITY COLLEGES

### **Annual Performance Report: Performance Indicators**

**2015-2016**

Wyoming Community College Commission  
2300 Capitol Avenue, 5<sup>th</sup> Floor, Suite B  
Cheyenne, Wyoming 82002  
(307) 777-7763

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Contact:  
Wyoming Community College Commission  
Nicole Anderson, Policy Analyst  
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Cheyenne, Wyoming 82002  
(307) 777-7226

02/01/2017

Wyoming Community Colleges  
*ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016*

**Introduction**

W.S. 21-18-202 (h)(iii) mandates that the Wyoming Community College Commission (WCCC) develop performance benchmarks, outcome measures and other performance indicators which serve as the basis for annual reporting to the legislature and the governor. The annual reporting must include, but is not limited to, the following measures:

- (A) Student goal attainment and retention;
- (B) Student persistence;
- (C) Degree and certificate completion rates;
- (D) Placement rate of graduates in the workforce;
- (E) Licensure and certification pass rates;
- (F) Demonstration of critical literacy skills;
- (G) Success in subsequent, related coursework; and
- (H) Number and rate of students who transfer.

In an effort to accommodate the mandate set forth in Wyoming statute and to streamline the performance indicator reporting process, the decision was made to specifically address the required performance measures.

The Wyoming Community College Commission Statewide Strategic Plan: Planning for the Future of Wyoming's Community Colleges, developed in 2009, identified five primary state interests that will drive investment in community college programs and services. These state interests focus on what colleges can do to meet statewide goals, what structures and supports are needed to help Wyoming community colleges improve their services, and most importantly what services and resources are necessary to assist Wyoming residents in achieving their potential as productive, educated citizens. These state interests as defined by the 2010 Wyoming Community College Commission Statewide Strategic Plan are:

- **Educated Citizenry**
  - Increase the educational attainment of Wyoming residents by offering them access to a wide range of educational, training, and cultural programs.
- **Diversified Economy**
  - Contribute to the diversification of Wyoming's economy by supporting the expansion of business and industry into new areas.
- **Workforce Development**
  - Respond to the needs of existing and emerging industries by providing a well-prepared and well-trained workforce.
- **Effective and Efficient Systems**
  - Maximize return on investment by implementing system-wide efficiencies to enhance community college operations.
- **Accountability and Improvement**
  - Improve the educational success of Wyoming residents by measuring outcomes and responding to findings, whether negative or positive.

Derivatives of the Primary State Interests:

On-going development and adaptation of the Strategic Plan in 2013-14 identified four derivatives of these five primary state interests.



Wyoming Community Colleges  
*ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016*

- **Participation (Access)**
  - Increase participation in credit-bearing coursework and programs.
  - Increase Wyoming high school students' participation in dual and concurrent enrollment.
  - Increase the number of students enrolling in high school equivalency programs at Wyoming community colleges.
  - Continue to strengthen participation in non-credit courses to serve business and industry's workforce, or for lifelong learning and enrichment.
  
- **Progress**
  - Increase the percentage of students completing college level English and mathematics within their first 30 credit hours.
  - Improve timely progress in the first year toward completion of degrees and certificates.
  - Increase student persistence from semester to semester.
  - Monitor demographic sector performance in order to target specific strategies to better serve sub-cohorts of students.
  
- **Performance**
  - Increase the number of degrees and certificates obtained, with a specific focus on those seen as high-value for Wyoming's needs.
  - Ensure colleges are working with local businesses and industry to provide non-credit certificates, which are nationally recognized, wherever possible for Wyoming's workforce.
  - Ensure Wyoming community college graduates outpace the nation in regards to the rates at which they pass licensure and certifications required to enter the workforce.
  
- **Placement**
  - Increase the successful placement of community college graduates into the Wyoming workforce and/or the labor force in other states.
  - Increase Wyoming community college students' successful transfer to a four-year institution to pursue a bachelor's degree.
  - Increase the successful placement of at-risk and under-represented students.

This 2015-2016 Performance Indicator Report aligns the performance indicators required by statute with the objectives contained in the WCCC Statewide Strategic Plan 2.0. Commission staff have matched the eight Wyoming statutorily required performance indicators with the new Strategic Plan's 4 P's of success. Progress and performance incorporate many of the components of the eight requirements.

Wyoming Community Colleges  
 ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016

<u>Wyoming Statute Requirements</u>	<u>Strategic Plan 4 P's</u>	<u>Match</u>
A) Student goal attainment and retention	Participation	C, E
B) Student persistence	Progress	B, C, E, F, G
C) Degree and certificate completion rates	Performance	A, C, E, F, G
D) Placement rate of graduates in the workforce	Placement	D, H
E) Licensure and certification pass rates		
F) Demonstration of critical literacy skills		
G) Success in subsequent, related coursework		
H) Number and rate of students who transfer		

The seven Wyoming community colleges are members of the National Community College Benchmark Project (NCCBP). Participation in the NCCBP has provided data that have been included in this report for Performance Indicators 2015-2016. The seven community colleges also submit data for this report from IPEDS (Integrated Postsecondary Education Data System), their own graduate surveys and administrative computing systems (Colleague® software by Ellucian) and a central reporting business intelligence application (WCCC/Community College Data Warehouse) for reporting statewide aggregate data.

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Wyoming Community Colleges  
ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016

**A: Student Goal Attainment**

**Measures:** The number of students who, upon leaving community college, report their original goal for attending (or subsequent goal decided while enrolled) has been met. Student retention and persistence rates measured.

**Data Sources:** 2014-2015 (the most recent) Graduate Surveys, 2016 National Community College Benchmark Project (NCCBP), and most recent (Spring 2015) Community College Survey of Student Engagement (CCSSE) results reported by each of the seven community colleges

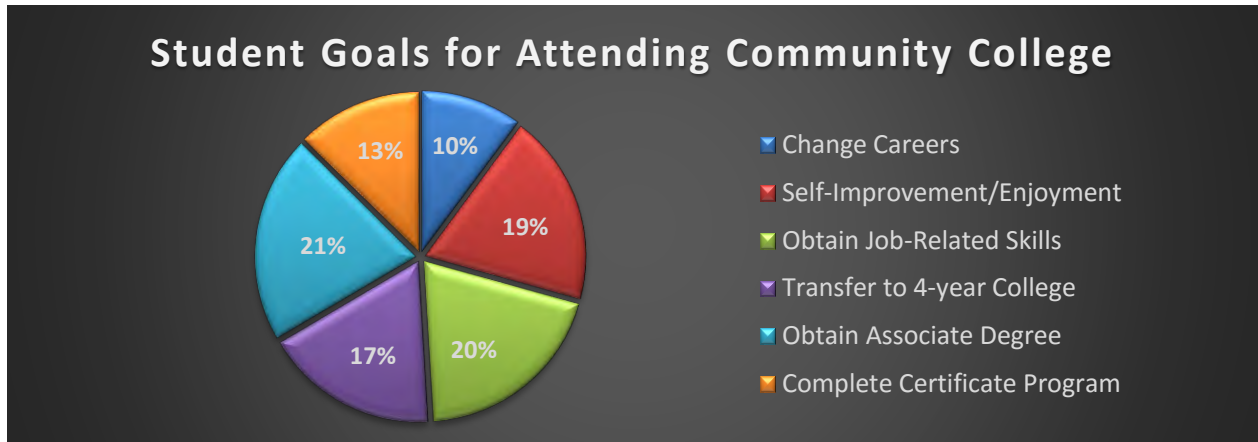
**Strategic Plan Match:** Performance

Students enroll in community colleges for a variety of reasons from self-improvement to four-year university transfer. To determine student goals in attending a Wyoming community college, the CCSSE survey can be utilized. Table A.1 demonstrates student percentages of primary or secondary goals for attending community college and Figure A.1 shows the aggregate reasons.

**Table A.1: Student Goals**

	Complete Certificate Program	Obtain Associate Degree	Transfer to a 4-year college or University	Obtain / Update Job-Related Skills	Self-Improvement/ Personal Enjoyment	Change Careers
Casper College (CC)	52%	82%	65%	80%	78%	40%
Central Wyoming College (CWC)	47%	75%	64%	76%	83%	43%
Eastern Wyoming College (EWC)	62%	79%	55%	74%	75%	38%
Laramie County Community College (LCCC)	36%	77%	77%	70%	39%	32%
Northwest College (NWC)	55%	87%	67%	83%	79%	38%
Northern Wyoming Community College District (NWCCD)	49%	79%	70%	76%	78%	39%
Western Wyoming Community College (WWCC)	40%	86%	76%	75%	88%	44%

**Figure A.1: Student Goals for Attending Community College for all Colleges**



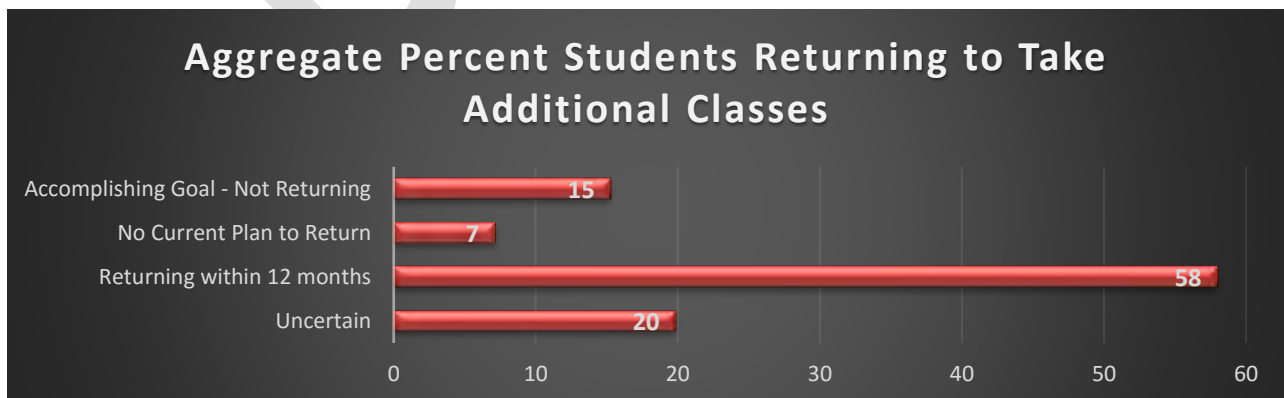
\*CCSSE 2015

Additionally, the CCSSE is utilized to measure students' intentions to take classes at the same college again in the future. Table A.2 and Figure A.2 note students' timeframes for planning to take classes again at the college.

**Table A.2: Percent Students Returning to Take Additional Classes**

	"I will accomplish my goal(s) during this term and will not be returning"	"I have no current plan to return"	"Within the next 12 months"	"Uncertain"
CC	12%	5%	67%	16%
CWC	12%	2%	66%	26%
EWC	16%	10%	47%	27%
LCCC	16%	7%	62%	15%
NWC	23%	11%	51%	16%
NWCCD	13%	10%	57%	19%
WWCC	16%	6%	57%	21%

**Figure A.2: Aggregate Percent Students Returning to Take Additional Classes**



\*CCSSE 2015

Wyoming Community Colleges  
**ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016**

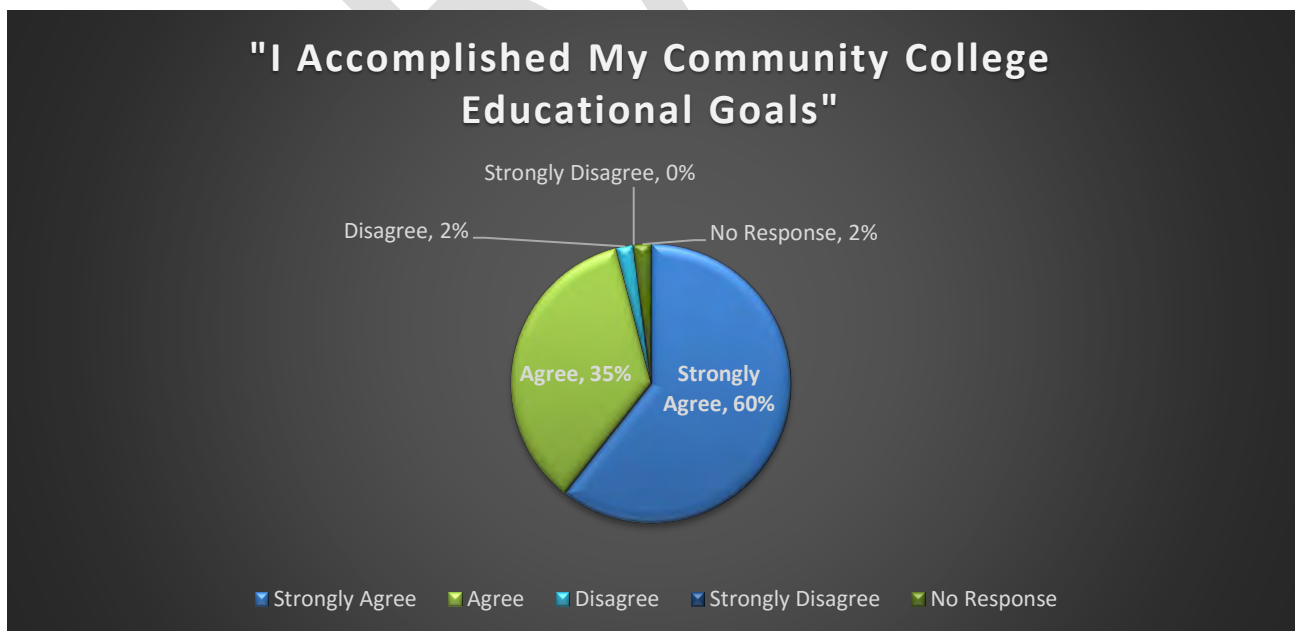
To measure student goal attainment, Table A.3 (N=495) illustrates between 89% and 100% of students accomplished their primary goal while attending a Wyoming community college based on results from the National Community College Benchmark Project (NCCBP).

**Table A.3: NCCBP Student Goal Attainment**

College	Percentage of Graduate Completers that Accomplished their Primary Goal while Attending Community College	NCCBP National Percentile Rank
CC	90%	27%
CWC	92%	38%
EWC	100%	>99%
LCCC	89%	22%
NWC	94%	46%
NWCCD	98%	80%
WWCC	96%	62%

Figure A.3 shows of the 750 students responding to the college Graduate Surveys, 95% “Strongly Agree” or “Agree” they accomplished their community college educational goals while attending the community college.

**Figure A.3: 2014-2015 Survey Result, “I Accomplished my Community College Educational Goals while at this College”**



\*Most recent graduate report was completed 2014-2015. Graduate reports are completed by colleges every other year. Data from 2014-2015 student population is therefore reported for 2014-2015 and 2015-2016 report.

Wyoming Community Colleges  
ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016

**B: Student Persistence and Retention**

**Measure:** *The proportion of the cohort of first-time, full-time/part-time students who registered for their first credits at a community college in one fall term, and are still enrolled, at the same college (Retention) or at any college (Persistence), for at least one credit the following fall term,*

**Data Source:** *WCCC/Community College Data Warehouse*

**Strategic Plan Match:** *Progress*

Retention rates demonstrate the number of students who return to or graduate from the same college in a subsequent term(s). Wyoming community colleges enrolled 2,825 full-time, first-time and full-time degree seeking students in the Fall of 2015. The aggregate full-time retention rate from Fall 2015 to Fall 2016 was 57%. This percentage has been relatively stable over the last five years, ranging from 54% to 57%, as can be seen in Table B.1. The first time part-time and full-time retention rates, by college, for students enrolled for the first time in Fall 2015 and returning for the Fall 2016 semester is displayed in Table B.2 and Figure B.1.

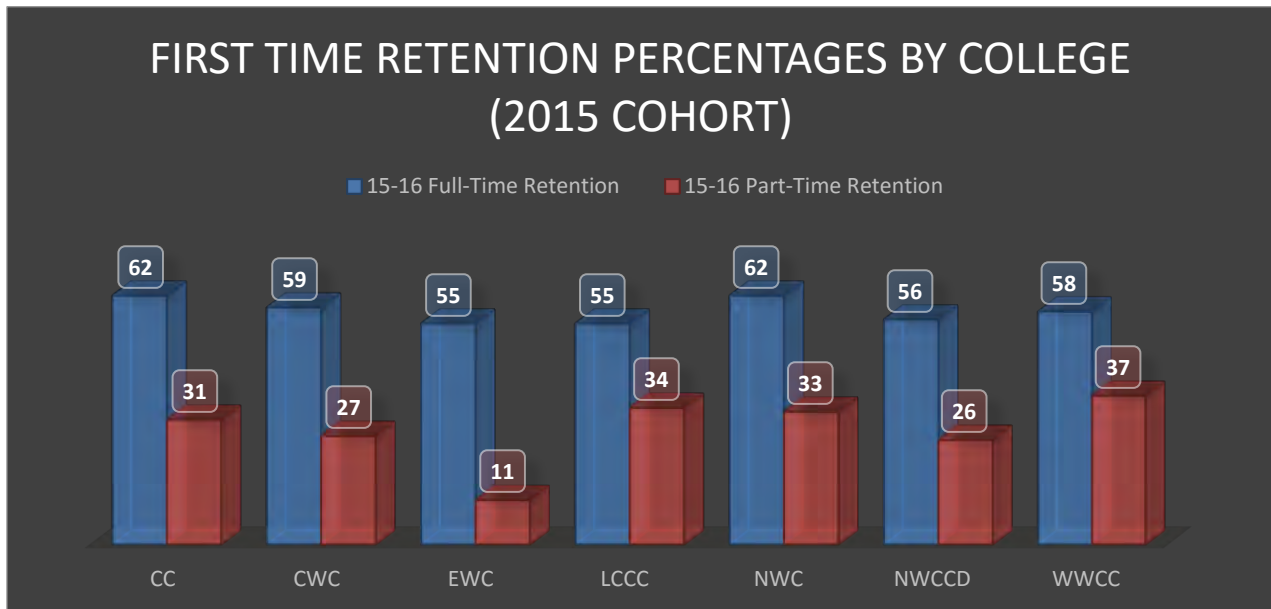
**Table B.1: Trend *First-time* Students' Retention Rates for Colleges Combined**

	Retention Rate Full-Time	Retention Rate Part-Time
Rate of Fall 2015 Cohort Retention in Fall 2016	57%	25%
Rate of Fall 2014 Cohort Retention in Fall 2015	57%	30%
Rate of Fall 2013 Cohort Retention in Fall 2014	56%	29%
Rate of Fall 2012 Cohort Retention in Fall 2013	55%	33%
Rate of Fall 2011 Cohort Retention in Fall 2012	55%	32%
Rate of Fall 2010 Cohort Retention in Fall 2011	54%	36%

**Table B.2: 2015 Cohort *First-time* Retention Rates by College**

College	Number of First-time Degree-seeking Students Fall 2015	Retention Rate Full-Time	Retention Rate Part-Time
CC	640	62%	31%
CWC	251	59%	27%
EWC	218	55%	11%
LCCC	527	55%	34%
NWC	339	62%	33%
NWCCD	557	56%	26%
WWCC	204	58%	37%

**Figure B.1: First Time Retention Rates by College**



\*WCCC/Community College Data Warehouse 2017

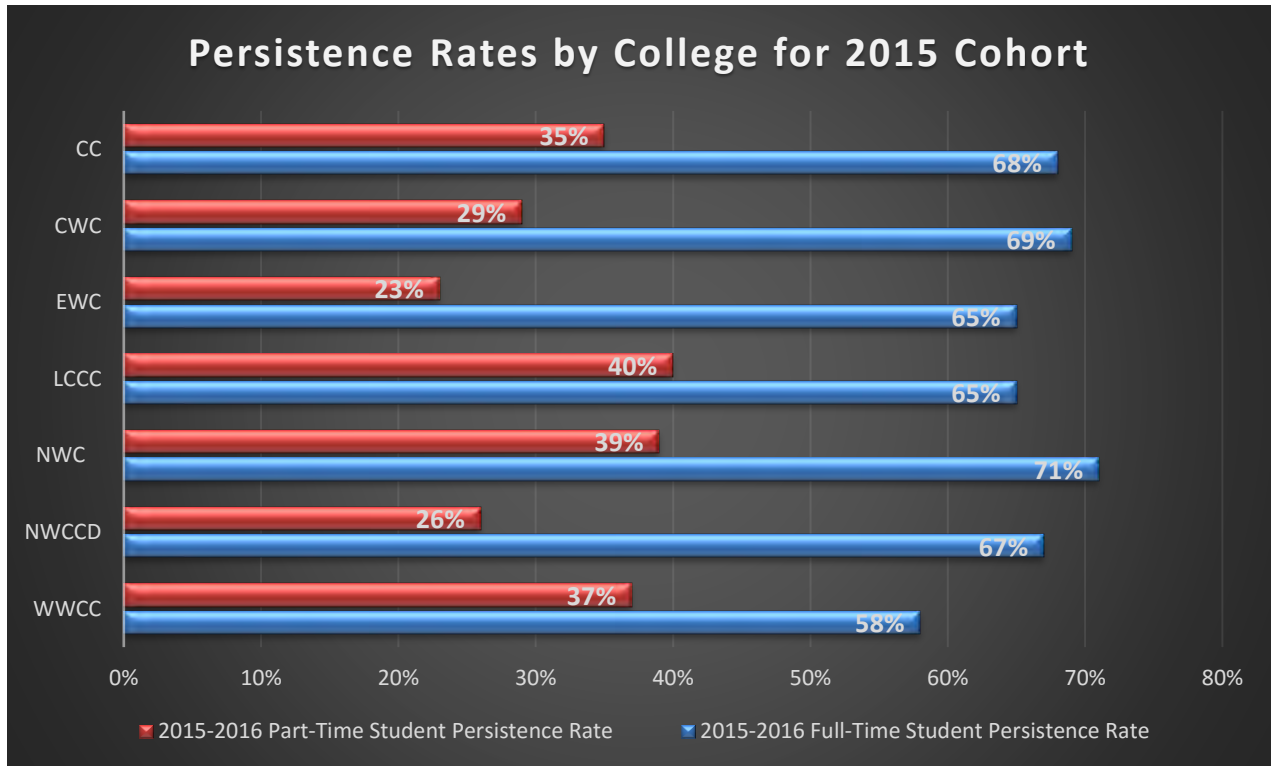
Persistence rates demonstrate the percentage of students who return to or graduate from any institution in a subsequent term(s). Table B.3 and Figure B.2 show the percentage of first-time students in the most recent Fall 2015 cohort who persisted to any college during the Fall 2016 semester. Table B.4 and Figure B.3 show a full three year persistence history.

**Table B.3: First-time Persistence Rates by College Fall 2015 Cohort**

College	Number of First-time Degree-seeking Students Fall 2015	Persistence Rate Full-Time	Persistence Rate Part-Time
CC	640	68%	35%
CWC	251	69%	29%
EWC	218	65%	23%
LCCC	527	65%	40%
NWC	339	71%	39%
NWCCD	556	67%	26%
WWCC	204	58%	37%
<b>Average College Persistence Rate</b>		<b>67%</b>	<b>33%</b>

Wyoming Community Colleges  
ANNUAL PERFORMANCE REPORT: PERFORMANCE INDICATORS 2015-2016

**Figure B.2: First-Time Full-Time and Part-Time Persistence Rates by College (2015 Fall to 2016 Fall)**



\*WCCC/Community College Data Warehouse 2017

**Table B.4: Three-Year *First-time* Persistence Rates by College Fall 2013 Cohort**

		Cohort 13/Fall	Persisted to 14/Fall	Persisted to 15/Fall	Persisted to 16/Fall
CC	Part Time	61	38%	30%	30%
	Full Time	586	67%	50%	41%
CWC	Part Time	43	28%	14%	9%
	Full Time	211	58%	43%	31%
EWC	Part Time	32	28%	19%	19%
	Full Time	230	69%	42%	34%
LCCC	Part Time	116	41%	32%	28%
	Full Time	297	64%	48%	35%
NWC	Part Time	23	35%	30%	26%
	Full Time	369	68%	47%	31%
NWCCD	Part Time	82	32%	26%	29%
	Full Time	445	68%	49%	38%
WWCC	Part Time	40	38%	20%	15%
	Full Time	200	60%	46%	33%
<b>Average Colleges</b>	Part Time	<b>397</b>	<b>36%</b>	<b>26%</b>	<b>24%</b>
	Full Time	<b>2,338</b>	<b>66%</b>	<b>47%</b>	<b>36%</b>



**C: Degree and Certificate Completion Rates**

**Measure:** The proportion of an entering community college cohort officially enrolled in a degree program that actually completed a degree or certificate, reported at annual intervals.

**Data Source:** Integrated Postsecondary Education Data Systems (IPEDS)—Graduation Rate Surveys, 2014-2015

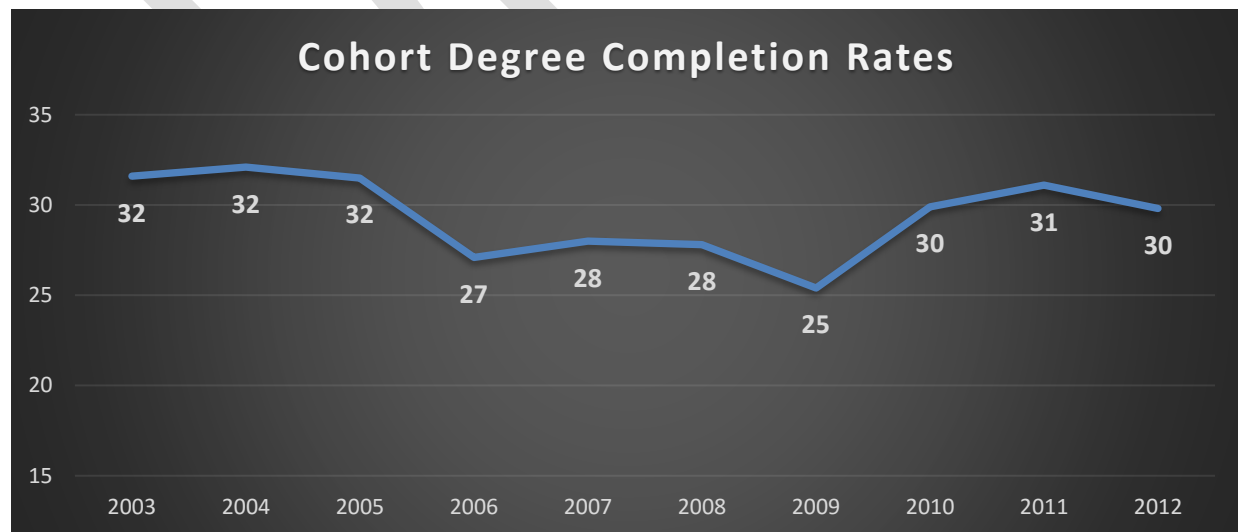
**Strategic Plan Match:** Participation, Progress & Performance

As illustrated in Table C.1 and Figure C.1, the 2012 cohort aggregate average completion rate at Wyoming community colleges is 30%, which is consistent with rates for recent previous cohorts. The average aggregate completion rate for the Wyoming community colleges has remained fairly stable over the last ten years. According to the U.S. Department of Education, National Center for Educational Statistics (NCES), IPEDS, Winter 2014-15 Graduation Rates component, the graduation rate for public 2-year institutions was 20 percent, putting Wyoming community colleges above this national percentage.

**Table C.1: Current and Historical Degree Completion Rates**

2012 Cohort Graduation Rate within 3 years (spring 2015)	30%
2011 Cohort Graduation Rate within 3 years (spring 2014)	31%
2010 Cohort Graduation Rate within 3 years (spring 2013)	30%
2009 Cohort Graduation Rate within 3 years (spring 2012)	25%
2008 Cohort Graduation Rate within 3 years (spring 2011)	28%
2007 Cohort Graduation Rate within 3 years (spring 2010)	28%
2006 Cohort Graduation Rate within 3 years (spring 2009)	27%
2005 Cohort Graduation Rate within 3 years (spring 2008)	32%
2004 Cohort Graduation Rate within 3 years (spring 2007)	32%
2003 Cohort Graduation Rate within 3 years (spring 2006)	32%

**Figure C.1 Trend Degree Completion Rate for All Community Colleges by Cohort**



\*IPEDS Graduation Rate Survey (2014-2015)

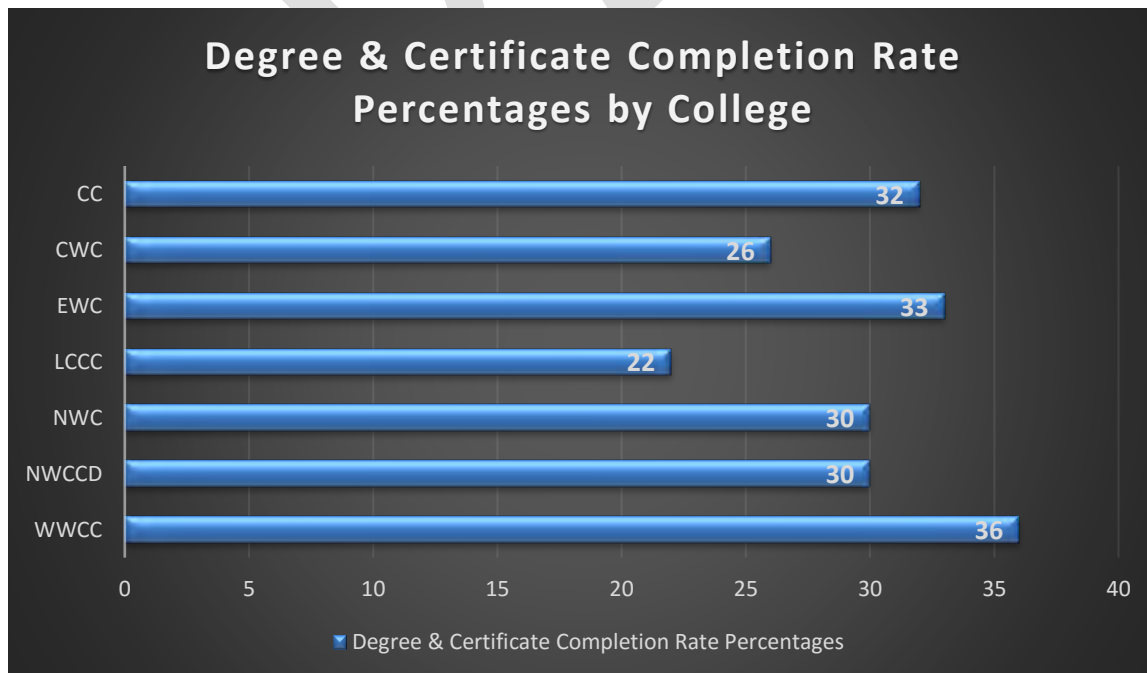
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Table C.2 and Figure C.2 show the degree and certificate completion rates, by college, for the 2012 cohort. The cohort includes all full-time, first-time, degree and certificate-seeking undergraduate students entering the institution either during the fall term or during the 12-month period as described above. The cohort size includes the sum of the certificate and degree seekers which is used as the denominator, since most students are degree seekers.

**Table C.2: 2012 Cohort Degree and Certificate Completion Rates by College**

College	2012 Cohort Size	Certificate/Degree Completers within 150% of normal time	Degree and Certificate Completion Rate
CC	624	200	32%
CWC	207	54	26%
EWC	200	66	33%
LCCC	346	76	22%
NWC	420	125	30%
NWCCD	505	152	30%
WWCC	387	143	36%

**Figure C.2: Degree and Certification Complete Rate Percentages by College**



\*(IPEDS)—Graduation Rate Surveys, 2014-2015

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A similar measure to assess graduation rate success is through a degree or certificate productivity rate. Tables C.3 and C.4 look at success rates by equating degree and certificate award rates to full-time equivalency (FTE). Table C.3 shows the number of degree and/or certificate graduates in one academic year per 100 FTE. Table C.4 shows the number of degrees and/or certificates awarded in one academic year per 100FTE. Figure C.3 shows the total number of awards and graduates, by college, per 100/FTE.

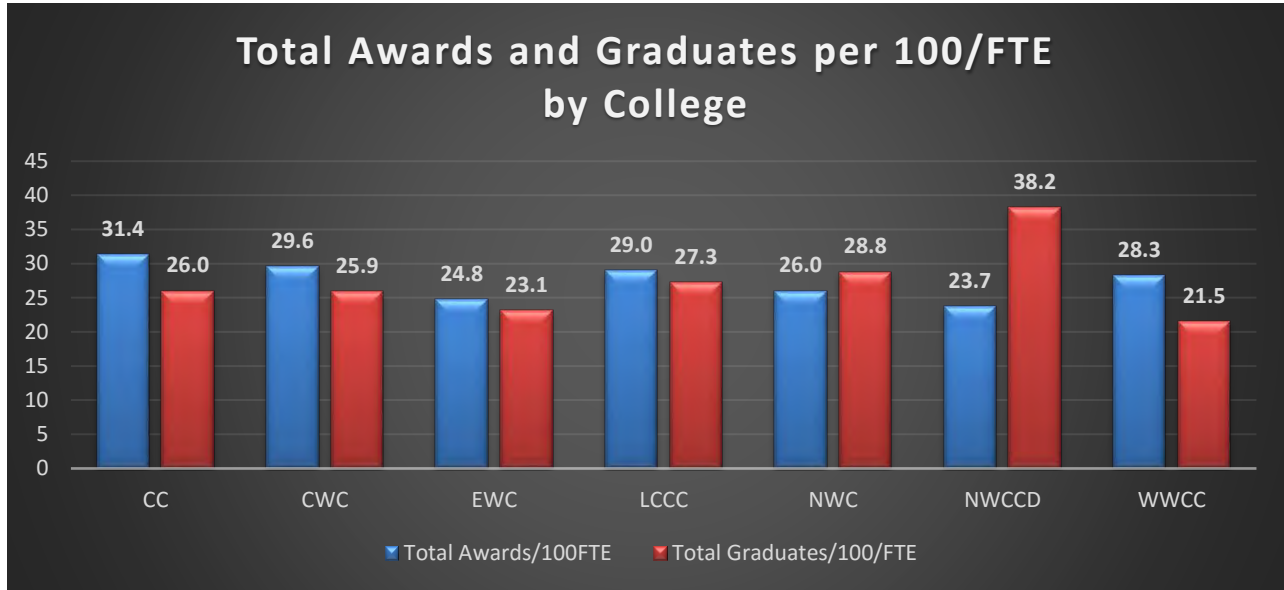
**Table C.3: Graduates by Full Time Equivalency 2015-2016**

	Associate Degree Graduates/100FTE	Total Graduates/100FTE
CC	21.2	26.0
CWC	15.8	25.9
EWC	16.2	23.1
LCCC	19.5	27.3
NWC	23.2	24.9
NWCCD	21.8	30.5
WWCC	18.8	21.5
<b>Average All Colleges:</b>	<b>19.9</b>	<b>26.0</b>

**Table C.4: Degree/Certificate Awards by Full Time Equivalence 2015-2016**

	Associate Degrees Awarded/100FTE	Total Awards/100FTE
CC	22.6	31.4
CWC	17.3	29.6
EWC	16.2	24.8
LCCC	19.8	29.0
NWC	26.0	28.8
NWCCD	23.7	38.2
WWCC	21.9	28.3
<b>Average All Colleges:</b>	<b>21.4</b>	<b>30.6</b>

Figure C.3: Total Awards and Graduates per 100/FTE by College



\*IPEDS Completion Survey and 12-Month Enrollment Survey (2015-2016)

#### D: Placement Rate of Graduates in the Workforce

**Measure:** The percentage of students graduating from a community college with a degree or certificate and employed one year after graduation.

**Data Sources:** 2014-2015 (most recent) System Graduation Surveys; Department of Workforce Services (DWS), Research and Planning Division

**Strategic Plan Match:** Placement

Graduates (N graduates responding=891) replied to questions administered by each of the Wyoming community colleges' Graduate Surveys regarding employment status. Surveys are typically administered six months to a year after graduation, every other year. Table D.1 provides an aggregate percentage of employment status. Table D.2 shows current employment status by college.

**Table D.1: 2014-2015 Graduate Surveys "Which Statement Best Describes your Current Employment Status?"**

Employment Status	2014-15	2012-13
Employed Full Time (40 hours or more/week)	37%	53%
Employed Part-Time (less than 40 hours/week)	32%	26%
Unemployed, actively seeking employment	6%	5%
Unemployed or retired, not seeking employment	14%	12%
No response	2%	10%

\*The most recent graduate report was completed 2014-2015. Graduate reports are completed by colleges every other year. Data from 2014-2015 student population is therefore reported for 2014-2015 and 2015-2015 report. Table D.1 aggregates percentages from Table D.2.

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**Table D.2: 2014-2015 Graduate Surveys "Which Statement Best Describes your Current Employment Status?" by College**

College	% Employed Full-Time (40 hours or more/week)	% Employed Part-Time (less than 40 hours/week)	% Unemployed, actively seeking employment	% Unemployed or retired, not seeking employment	% No Response
CC	60%	27%	0%	12%	0%
CWC	28%	47%	0%	26%	0%
EWC	43%	29%	14%	14%	0%
LCCC	39%	34%	9%	7%	9%
NWC	32%	45%	9%	14%	0%
NWCCD*	21%	6%	2%	1%	12%
WWCC	33%	39%	7%	22%	0%

\*NWCCD has an additional category on their graduate survey: "Continuing educational pursuits". 71 percent of students selected this option.

\*\*Most recent graduate report was completed 2014-2015. Graduate reports are completed by colleges every other year. Data from 2014-2015 student population is therefore reported for 2014-2015 and 2015-2016 report.

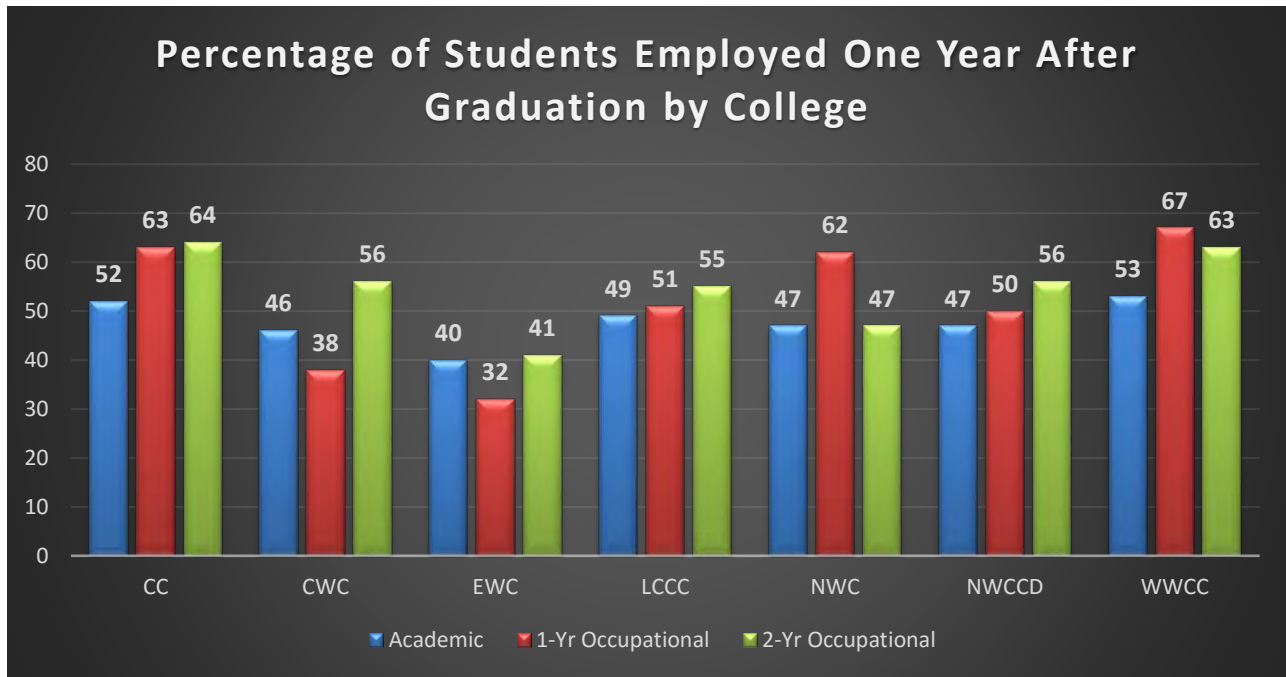
In 2016, the Wyoming Department of Workforce Services, Research and Planning Division, included a report of Wyoming Community College Graduates in their Wyoming Labor Market Information website. The data utilized by DWS came directly from the community colleges and provided information for wage records for community college graduates one year after graduation. Table D.3 and Figure D.1 show the percentage of students who were employed one year after graduation in an academic or one or two year occupational track.

**Table D.3: Percentage of Students Employed One Year After Graduation**

Percent of students employed one year after graduation	Academic	1-year Occupational	2-year Occupational
CC	52%	63%	64%
CWC	46%	38%	56%
EWC	40%	32%	41%
LCCC	49%	51%	55%
NWC	47%	62%	47%
NWCCD	47%	50%	56%
WWCC	53%	67%	63%
<b>Average for Colleges</b>	<b>47%</b>	<b>51%</b>	<b>54%</b>

\* DWS Research and Planning Division

Figure D.1: Percentage of Students Employed One Year after Graduation by College



\*DWS Research and Planning Division

### E: Licensure/Certification Pass Rates

**Measure:** The proportion of those who complete or graduate from a community college vocational program and then actively seek licensure or certification for the first time within a given year, who achieve licensure or certification in areas traditionally requiring licensure or certification to obtain a job in that field.

**Data Sources:** Various certifying/licensing bodies as provided by Wyoming community colleges for program completers who took the exam within one year of completing the program

**Strategic Plan Match:** Progress, Performance & Participation

Wyoming's seven community colleges have 44 different vocational/technical programs that prepare students for licensure or certification, reflecting a high level of quality instruction at Wyoming community colleges. The pass rates represent those students who passed their exam on the first attempt.

License / Certification	CC	CWC	EWC	LCCC	NWC	NWCCD	WWCC
AIARE LEVEL 1 – Avalanche Training		100%					
ARRT (American Registry of Radiologic Technologists)	100%			100%			
American Registry for Diagnostic Medical Sonography – Abdominal/Small Parts				100%			
American Registry for Diagnostic Medical Sonography – Sonography Principals and Instrumentation				100%			

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License / Certification	CC	CWC	EWC	LCCC	NWC	NWCCD	WWCC
American Registry for Diagnostic Medical Sonography – Obstetrical and Gynecology				100%			
Basic Life Support for Health Care Providers		100%					
Central Regional Dental Testing Exam (CRDTS)						94%	
Certified Horsemanship Association (CHA)		100%					
Certified Occupational Therapy Assistant Examination	94%						
Cosmetology (National-Interstate Council of State Boards of Cosmetology (NIC))			100%				
National Hygiene Clinical Exam				88%			
Emergency Medical Tech Wilderness (EMT)		100%					
Esthetician (NIC)			100%				
Federation on State Boards of Physical Therapy (FSBPT)				75%			
Fire Science Certification Exams		96%					
First Aid/CPR		100%					
General Industry Safety (OSHA 10/Hr)		76%					
General Industry Safety (OSHA 30/Hr)		80%					
Medical Lab Technician Certification Exam	60%						
NCLEX-PN	96%			91%	100%	94%	100%
NCLEX-RN	93%	88%		82%	96%	94%	85%
Nail Technician (NIC)			100%				
National Dental Hygiene Exam (NBDHE)				100%		100%	
National Registry of EMT-Paramedic				100%			
National Safety Council Certification (HAZWOPER)		50%					
Pharmacy Technician Certification Board	100%						
Safeland Basic Orientation		0%					
Veterinary Technician			100%				
Welding 3/8" Plate Test (American Welding Society (AWS))			90%				
Welding 1" Plate Test (AWS)			95%				
Wilderness First Responder		92%					

**F: Demonstration of Critical Literacy Skills**

**Measure:** Various institutional measures satisfy the intent of this indicator, which is to assess the general skills and broad analytical capabilities of students.

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**Data Source:** 2016 NCCBP

**Strategic Plan Match:** Progress & Performance

The NCCBP identifies four key courses to demonstrate core academic skills: Composition I, Composition II, Algebra and Speech. Table F.1 examines retention, enrollee success and completer rates in these four courses for all seven colleges. The retention rate measures total credit grades divided by credit and non-credit grades. This is a measurement to indicate all grades possible out of all taking the class, for credit or not. The enrollee success rate measures only the A, B, C and P/S grades from all possible credit and non-credit grades to indicate those grades above a D. The completer success rate measures those grades above a D against the total population of credit-bearing grades (excludes W grade).

**Table F.1: Average NCCBP Core Academic Skills Retention, Enrollee & Completer Success Rates Fall 2014**

	NCCBP Form 11 – Average Submitted Values			
	Composition I	Composition II	Algebra	Speech
Total A, B, C, P/S, D, F/U and W grades	3478	972	1021	1180
Total A, B, C, P/S, D and F/U grades	3162	841	1133	676
Total A, B, C, and P/S grades	2602	503	915	975
Retention Rate	90%	82%	87%	88%
Enrollee Success Rate	75%	69%	72%	65%
Completer Success Rate	83%	84%	82%	86%

**G: Success in Subsequent, Related Coursework**

**Measure:** The proportion of an identified entering student cohort assessed as deficient in one or more of the basic skills (writing/mathematics, who subsequently (a) successfully completes developmental/remedial work intended to remediate this deficiency and (b) completes a college-level course, with a grade of “C” or better, after one year, five semesters, or eight semesters including summers.

**Data Source:** WCCC/Community College Data Warehouse, 2013 Cohort

**Strategic Plan Match:** Progress & Performance

A number of community college students enroll in developmental/remedial courses to prepare for college-level courses. In Fall 2013, 4,591 (duplicated headcount) community college students were enrolled in developmental/remedial mathematics and English courses. Of these, 2,801 (duplicated headcount) students completed their respective developmental/remedial coursework that semester. Of the 2,801 students who completed developmental/remedial coursework, 1,083 completed subsequent college-level courses within one year. Another 152 completed in the fifth semester and 118 more successfully completed within eight semesters. Of those enrolled Fall 2013, 27% in math and 38% in English were successful college level course (prerequisite courses which must be completed satisfactorily to continue in subsequent classes in the discipline) completers.

It is important to note many students must complete a series of developmental/remedial courses before they are able to complete a college level course, which accounts for the lower numbers in Subsequent College Level Coursework (within 1 year).



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**Table G.1: Aggregate Subsequent College Level Coursework Fall 2013 Cohort**

	Developmental/Remedial			Subsequent College Level Course						
	Enrolled 13/FA	Successful 13/FA	Success rate (%)	Successfully completed with 1 year (14 F/A)		Successfully completed with 5 terms (15/SU)		Successfully completed within 8 terms (16/SU)		Successful College Level Course Completers** %
				N	%	N	%	N	%	
Math	3510	2101	60	711	34	841	40	943	45	27
English	1081	700	65	372	53	394	56	410	59	38
Total	4591	2801		1083		1235		1353		

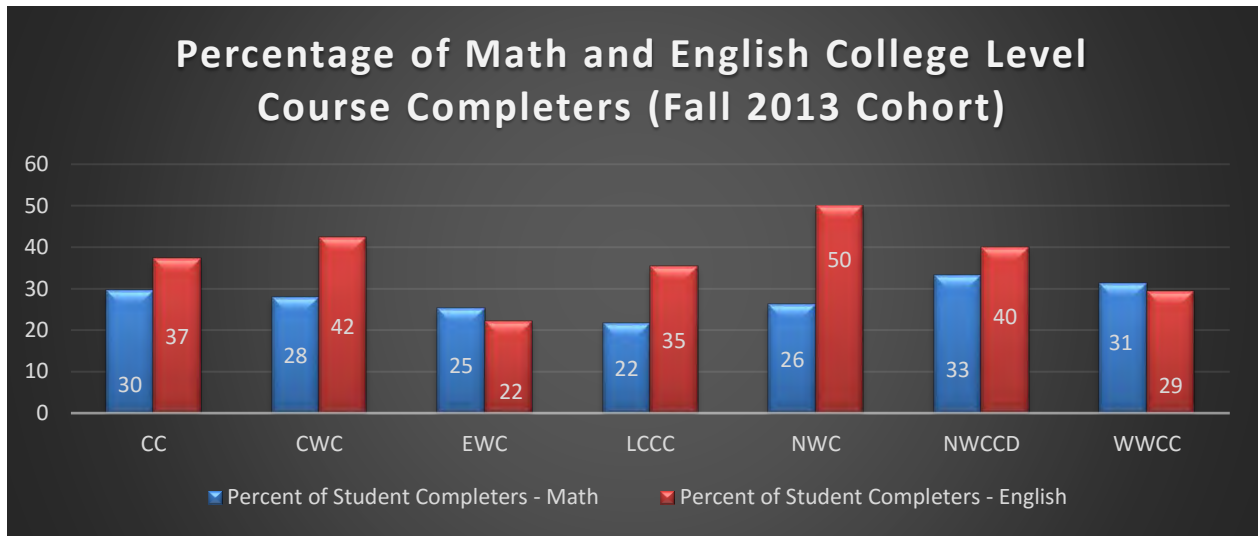
\*\* "Successful College Level Course Completers" are the percent of those who enrolled in a remedial course in Fall 2013 and successfully completed a related college-level course by the end of Summer 2016.

**Table G.2: Subsequent College Level Coursework Fall 2013 Cohort by College**

College	Course	Developmental/Remedial			Subsequent College Level Course						Successful College Level Course Completers	
		Enrolled 13/FA #	Successful 13/FA #	Success Rate %	Successfully completed within 1 year (14/FA)		Successfully completed within 5 terms (15/SU)		Successfully completed within 8 terms (16/SU)			%
					#	%	#	%	#	%		
CC	Math	669	377	56	154	41	179	47	198	53	30	
	English	201	128	64	70	55	74	58	75	59	37	
CWC	Math	254	160	63	54	34	62	39	71	44	28	
	English	201	128	64	84	85	85	86	85	86	42	
EWC	Math	258	152	59	54	36	62	41	65	43	25	
	English	77	42	55	14	33	15	36	17	40	22	
LCCC	Math	1320	795	60	209	26	244	31	286	36	22	
	English	286	175	61	82	47	93	53	101	58	35	
NWC	Math	329	160	49	62	39	76	48	86	54	26	
	English	140	103	74	55	53	64	62	70	68	50	
NWCCD	Math	463	279	60	118	42	142	51	154	55	33	
	English	178	118	66	67	57	69	58	71	60	40	
WWCC	Math	546	338	62	122	36	154	46	171	51	31	
	English	208	138	66	55	40	58	42	61	44	29	

\*\* "Successful College Level Course Completers" are the percent of those who enrolled in a remedial course in fall 2013 and successfully completed a related college-level course by the end of summer 2015.

**Figure G.1: Percentage of Math and English College Level Course Completers (Fall 2013 Cohort)**



\*WCCC/Community College Data Warehouse 2017

**H: Number and Rate of Transfer**

**Measure:** The number of students who transferred to the University of Wyoming (UW).

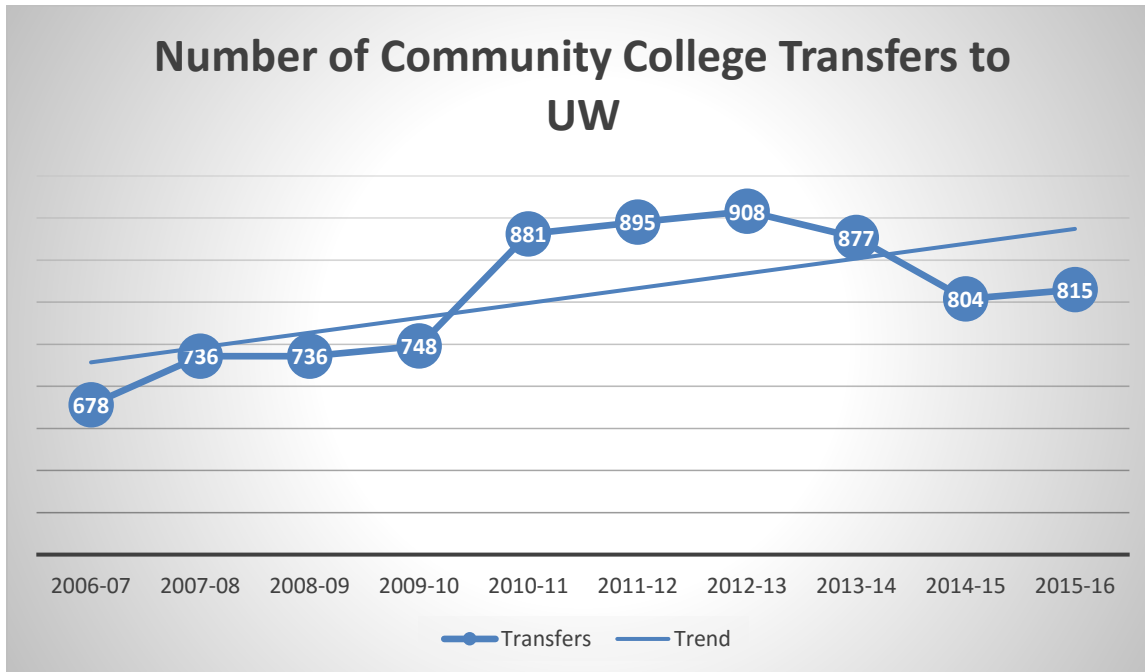
**Data Sources:** “New Transfer Students 2014-2015,” University of Wyoming Office of Institutional Analysis, 2015, Colleague®, National Student Clearinghouse’s Student Tracker and 2015 NCCBP, Integrated Postsecondary Education Data Systems (IPEDS), WCCC/Community College Data Warehouse

**Strategic Plan Match:** Placement

According to the University of Wyoming Annual Transfer Report, a total of 815 students from Wyoming community colleges transferred to the University of Wyoming during the academic year 2015-2016. The data do not represent any specific cohort but rather a total of transfer students who most recently attended a Wyoming community college before enrolling at the University.

Figure H.1 below highlights the enrollment of transfer students to UW during the last ten academic years.

**Figure H.1: The Number of Community College Students Who Transferred to the University of Wyoming (Academic Year)**



\* 2015-16 University of Wyoming New Transfer Student Report

Table H.1 represents the top 4-year institutions that received the largest number of transferring Wyoming community college students by college (2015-16 degree seeking students).

**Table H.1: Top Receiving 4-Year Institutions by Number of Transferring Students**

College	Top Receiving 4-year Institutions	Number of Transfer Students
CC	University of Wyoming	195
	Chadron State College	10
	University of North Dakota	8
	Black Hills State University / South Dakota Schl of Mines	6
CWC	University of Wyoming	79
	Black Hills State University	2
	Chadron State College	2
	University of Montana / Utah Valley University	2
EWC	University of Wyoming	28
	Chadron State College	21
	Black Hills State University	6
	Univ of South Dakota / Western Governors Univ	3
LCCC	University of Wyoming	89
	University of Northern Colorado	5
	University of Phoenix	4
	Chadron State College	3

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College	Top Receiving 4-year Institutions	Number of Transfer Students
NWC	University of Wyoming	74
	Montana State University – Billings	12
	Montana State University – Bozeman	10
	Black Hills State University	7
NWCCD	University of Wyoming	98
	Black Hills State University	20
	Chadron State College	16
	Montana State University – Billings	5
WWCC	University of Wyoming	131
	Western Governor's University	29
	University of Phoenix	24
	Utah State University	22

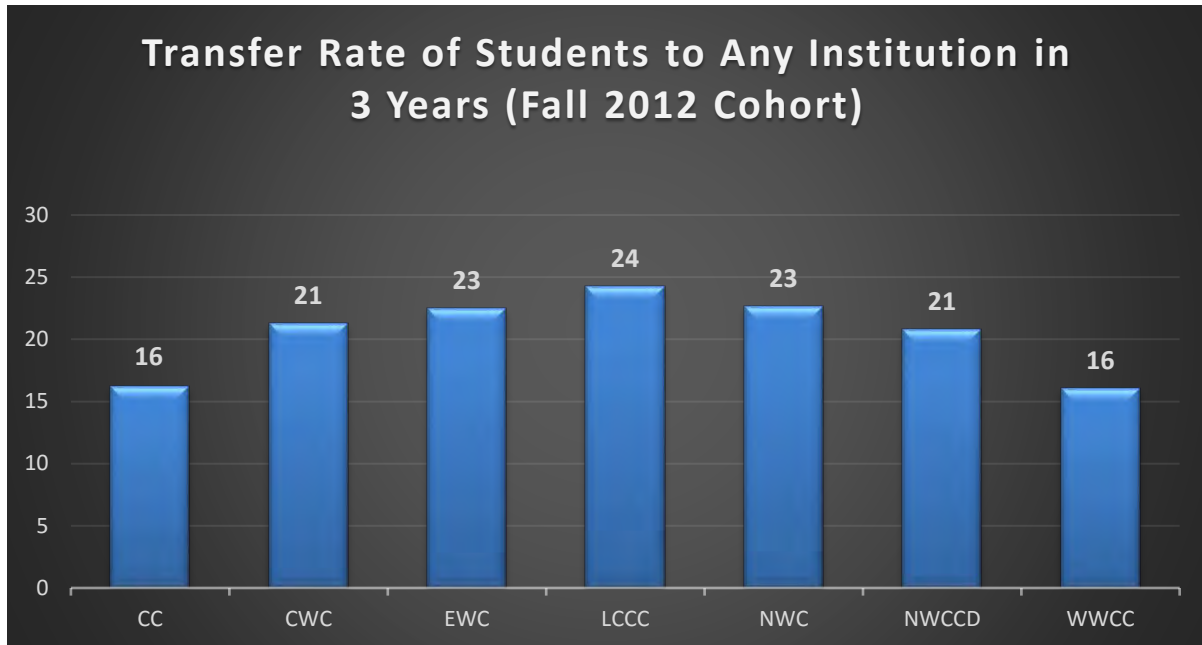
H.2 Tables illustrate transfer rates for only those students who transferred without previously earning a degree. This is the methodology specified by IPEDS and NCCBP. Rates would be much higher if it included graduates who also transferred. Table H.2.A looks at transfer rates by college (percent of first-time, full-time students who transferred to any institution in three years). These data were submitted to NCCBP by each of the colleges. Table H.2.B shows first-time full-time and first-time, part-time transfer rates by college for students who transferred to a 4-year institution from the Fall 2011 Cohort.

**Table H.2.A / Figure H.3: Transfer Rate (Percent of Students who Transferred to any Institution in Three Years) Fall 2012 Cohort**

College	First-time Full-time
CC	16%
CWC	21%
EWC	23%
LCCC	24%
NWC	23%
NWCCD	21%
WWCC	16%

**\*Note: Colleges do not report transfer rates for First-time, Part-time to IPEDS**

**Figure H.3: Transfer Rate of Students to Any Institution in three years for the Fall 2012 Cohort**

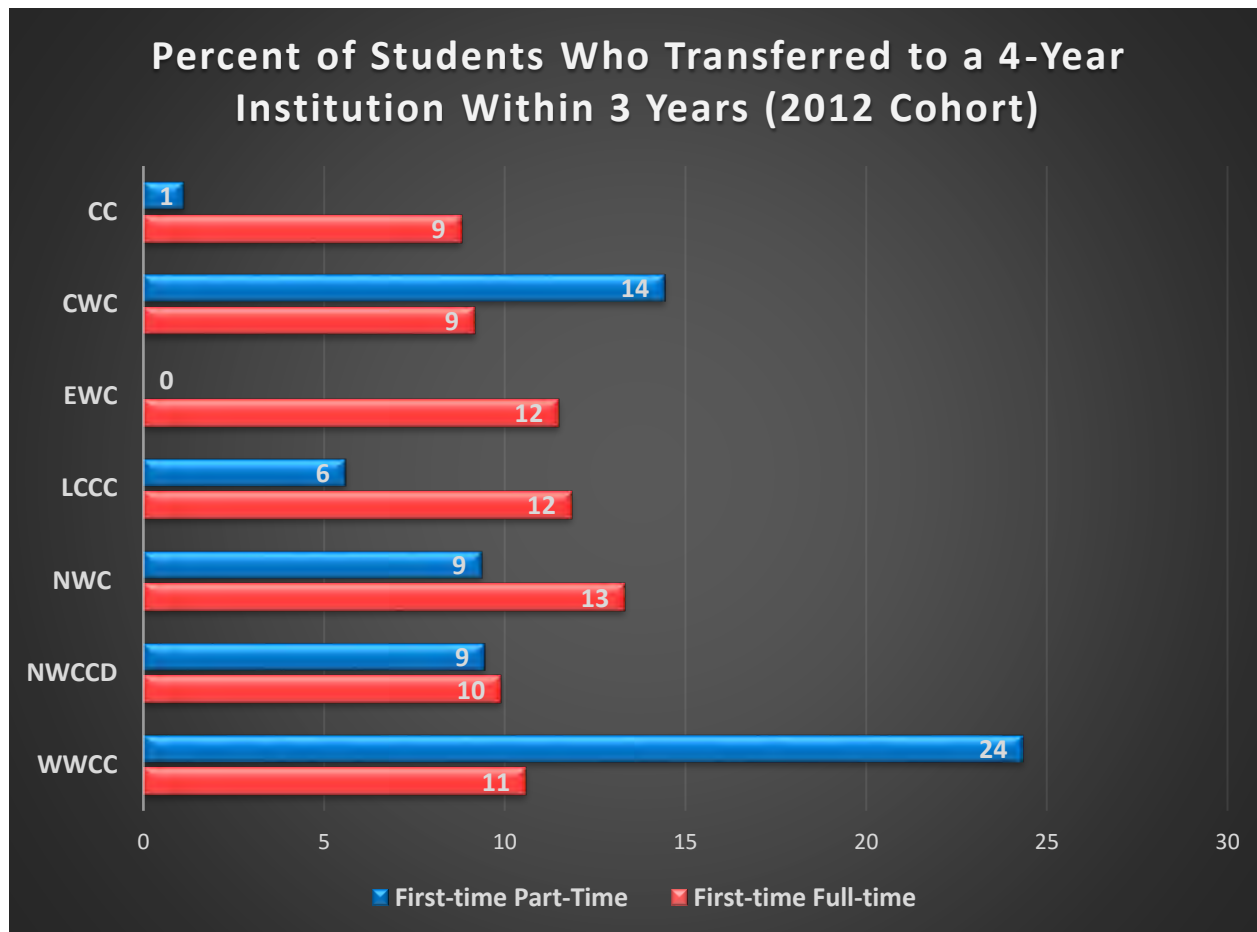


\*IPEDS 2014-2015

**Table H.2.B and Figure H.4: Transfer Rate (Percent of Students who Transferred to a 4-year Institution in Three Years) Fall 2012 Cohort**

College	First-time Full-time	First-time Part-time
CC	9%	1%
CWC	9%	14%
EWC	12%	0%
LCCC	12%	6%
NWC	13%	9%
NWCCD	10%	9%
WWCC	11%	24%

**Figure H.4: The Percent of Students who Transferred to a 4-year College in 3 years – 2012 Cohort**



\*NCCBP 2016

### **State of Wyoming's Return on Investment**

While the data available may not be what are traditionally seen in demonstrating return on investment, it does show numbers of individuals achieving milestones during the past year, demonstrating a benefit of state-provided operational funding. During the 2015-2016 academic year, the seven Wyoming community colleges enrolled 8,089 full-time students (annualized credit headcount), and 16,905 part-time students (annualized credit headcount). Graduates from Wyoming community colleges earned 900 Associate of Arts (AA) degrees, 1050 Associate of Science (AS) degrees, 810 Associate of Applied Science (AAS) degrees, 24 Associate of Business (AB) degrees, 33 Associate of Fine Arts (AFA) degrees and 961 certificates.

The State of Wyoming provided \$121,148,380 million in operational funding to support the seven community colleges during fiscal-year 2016.

Near the end of fiscal-year 2016, the results of a study commissioned by the college presidents, college trustees and Community College Commission with Economic Modeling Specialists, Inc. (EMSI) were made available. Specific impacts and return-on-investment of the seven colleges can be accessed on the Commission website at:

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<http://www.communitycolleges.wy.edu/Data/Sites/1/commissionFiles/publications/reports/wccc-main-report.pdf>

**Summary**

Using these performance indicators, Wyoming's seven community colleges are able to document their performance in meeting the needs of their stakeholders. Wyoming's community colleges take their responsibility of accountability seriously and intend to use this report not only to document performance, but to evaluate where improvements can be made and to make plans of action to not only meet, but to exceed stakeholders' expectations. Future Performance Indicator Reports will associate the Strategic Plan 2.0 with the performance indicators required by Wyoming Statute.

DRAFT

# TAB 7



# Wyoming Community College Commission

2300 Capitol Ave., 5<sup>th</sup> Floor, Suite B, Cheyenne WY 82002

## Commissioners

Mr. Larry Atwell, Cheyenne  
Ms. Charlene Bodine, Sheridan  
Mr. Bruce Brown, Devils Tower  
Ms. Katherine Dooley, Powell  
Ms. Sherri Lovercheck, La Grange  
Ms. Sandra Meyer, Evanston  
Ms. Wendy Sweeny, Worland



*Exofficio*  
Governor Matt Mead  
State Superintendent Jillian Balow  
Executive Director  
Dr. James O. Rose  
Phone: 307-777-7763  
Fax: 307-777-6567  
[www.communitycolleges.wy.edu](http://www.communitycolleges.wy.edu)

## Memorandum

To: Dr. Jim Rose, Executive Director  
From: Cayse Cummings, Enrollment and Finance Auditor  
Date: January 6, 2017  
RE: 2016 Enrollment and Level of Instruction Audit Report

Audits of Wyoming community college student enrollment data and college course's level of instruction category assignments were authorized through Wyoming Statute Title 21, Chapter 18, Section 202. This statute states:

(e) The commission shall perform the following review and report functions:

(ii) In addition to audits required of colleges under W.S. 16-4-121 and to ensure uniformity of audit procedures and reporting formats, conduct enrollment audits and report financial and enrollment audit findings to the legislature and governor. In carrying out this paragraph and maintaining the funding allocation model under paragraph (c)(i) of this section:

(A) The commission shall ensure uniform accounting in recording full-time equivalent students and reporting financial data.

The sixth cycle of the enrollment and level of instruction audits for the seven community colleges focused on two main areas required by the aforementioned statute: the accurate reporting of students as both full-time equivalent (FTE) and credit headcounts, as well as the assignment of approved level of instruction codes to course prefixes that relate to the funding allocation model.

The first portion of the audit covered enrollment data, both FTE and student headcounts, from the fall 2014 semester. These data were desk audited with findings as follows:

- The comparison of the fall 2014 semester headcount submitted to the Wyoming Community College Commission (WCCC), IPEDS and relayed in Envision Basic (Datatel) Colleague

program's Academic Roster Inquiry showed all seven colleges had a less than 1% variance in the reported data.

- The comparison of the fall 2014 semester FTE reported to the WCCC and relayed in Envision Basic's Course Fund Level Inquiry revealed a less than 1% variance in the reported FTE enrollment.

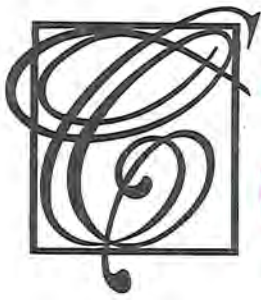
The second portion of the audit covered the level of instruction codes assigned to each course prefix and recorded at the beginning of the fall 2014 term. These codes were cross-referenced with the AAC approved WCCC Master Listing of Level of Instruction Codes, versions 06/08/2011 and 02/02/2013.

- A total of 568 course prefix level of instruction codes were reviewed for the community college system from the fall 2014 semester. The following four colleges had 100% of the course prefixes correctly assigned to the three level of instruction codes:
  - o Eastern Wyoming College - 67 tested
  - o Laramie County Community College - 96 tested
  - o Northern Wyoming Community College District - 83 tested
  - o Western Wyoming Community College - 66 tested
  
- The following three colleges had errors in the course prefix level of instruction codes:
  - o Casper College - one coding error out of 104 tested
  - o Northwest College - two coding errors out of 70 tested
  - o Central Wyoming College - 17 coding errors out of 82 tested

Once notified of these findings, all three colleges corrected these variances and advised reviews of internal procedures and controls would take place.

This is the last year enrollment and level of instruction audits will solely use the Envision Basic (Datatel) Colleague software program for college specific data extraction. The recent implementation of a system-wide data warehouse and consistent reporting methods will significantly change the scope and breadth of the enrollment and level of instruction audit possibilities.

# TAB 8



**Casper  
College**

125 College Drive  
Casper, Wyoming 82601

*Office of the President*

*Darren D. Divine, Ph. D.*

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January 3, 2017

Dr. Jim Rose, Executive Director  
Wyoming Community College Commission  
2300 Capitol Avenue, 5th Floor, Suite B  
Cheyenne, WY 82002

RE: Approval of Cost Increase to Casper College Visual Arts Building

Dear Commissioners and Dr. Rose:

On June 13, 2014, the Commissioners approved Casper Community College's (CCC) request for Capital Construction prioritization of the CCC Visual Arts Building (VA) at a cost of \$12,411,840 and 36,792 gross square feet. At that time the project was anticipated to include 20,000 GSF of new space and 16,792 GSF was to be renovated. These costs were determined during the Level I design study.

Level II planning commenced in May of 2016 and was finalized in December of 2016. Upon completion of investigative studies and the Level II design process the best course of action was recommended as new construction of the VA Building rather than a combination of new addition and the renovation of space in the building at its current location. The estimated construction cost of the VA Building was determined to be \$15,500,000. The estimated square footage is 34,500 GSF.

Under Wyoming Statute 21-18-202 (d) (v) (C), an increase in square footage and increase in the total cost of construction of an approved/authorized project beyond a 10% cost threshold requires approval by the WCCC. The VA Building project is now estimated to cost \$15,500,000, a 24% increase from preliminary Level I estimates. This increase is in cost only; the building size will be reduced slightly to 34,500 gross square feet. There are two primary reasons for the significant variance in cost.

First, to accommodate the renovation / new construction of the VA Building left the location of the building at its current site. There were significant issues in proceeding with this plan.

- The parking necessary was unavailable
- The location did not facilitate the Campus Master Plan Arts District flow of students and staff
- It would not have been possible to keep the existing building open for classroom, lab and office use. There was no available alternate location on campus

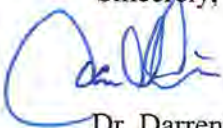
- The primary electrical lines above the building as envisioned in the Level I plan may be a major issue for this project. Any reconfiguration of the service to this building may prompt a realignment of these lines at the Owner's cost. Any new construction on the site would be limited by the location of these lines.

Second, the renovation / new construction would most likely increase the cost of the building while reducing the overall lifespan of the facility.

- Full replacement of windows and doors, insulation of the exterior walls, increased insulation of the roof, and full replacement of MEP systems.
- The majority of the mechanical and plumbing systems in the building are in need of replacement. The approximate probable mechanical construction cost for the recommended upgrades to the **existing** building is likely more than similar complete systems in new construction and is estimated to be \$1,080,000.
- If completed as a renovation / new construction project, the VA Building is expected to remain in service for 50 years. Considering the age of the existing building, portions of the completed project could be 75-100 years old by the time a future renovation would occur. Another 50 years may bring with it maintenance challenges. For example, the existing crawl space is subject to poor drainage and water infiltration. The ground has heaved to the extent that the space is largely inaccessible. If the existing VA Building is to remain and undergo renovations, a full excavation of the crawl space will be required.

On behalf of CCC, I respectfully ask the Commission's consideration of approving the request for increased cost authorization for the Visual Arts Building of \$15,500,000. If I can answer any questions or provide additional information, please do not hesitate to let me know. Thank you for your consideration of our request.

Sincerely,



Dr. Darren Divine  
President

- c: CCC Board of Trustees  
Lynnde Colling, CCC Vice President, Administrative Services  
Mike Sawyer, CCC Physical Plant Director  
Larry Buchholtz, WCCC Fiscal Operations Team Manager  
Mel Muldrow, AICM Division Administrator  
Dave Webb, AICM Project Manager

# TAB 9

## Good News Report

### Casper College Good News Items:

- Dr. Leslie Travers, dean of the Casper College School of Business and Industry, earned lifetime achievement recognition during the Wyoming Counseling Association's fall conference.
- Gretchen Wheeler, communication instructor and director of the Casper College Center for Learning Through Service Program and Oral Communication Lab, was selected as the recipient of the 2016 Peter Simons Engaged Professional Award from the Campus Compact of the Mountain West.
- The Casper College Addictionology Program was recognized for its efforts in promoting mental health services in Wyoming and received the Garth Shanklin Exemplary Practices Award. Casper College's program is one of only 21 accredited programs in the country. Dr. Diana Quealy-Berge is the current program coordinator.
- Dr. Evert Brown, biology instructor, was recognized by the North American Association for Environmental Education (NAAEE), with the Higher Education Educator of the Year Award for his efforts in promoting environmental education and utilizing the environment as a context for learning in his teaching.

### Central Wyoming College Good News Items:

- At the November meeting of the CWC Board of Trustees, Dr. Brad Tyndall was offered a two year contract to be the next president of the college. Tyndall verbally accepted the position at the meeting and signed his official contract in December. Dr. Tyndall said, "We are happy to be here in Riverton and I think we can do many great things for the college."
- CWC alumna Abby Hayduk was crowned Miss Rodeo Wyoming 2017. Hayduk graduated in December from CWC with three degrees in biological science, pre-veterinary science and equine studies. Hayduk will spend 2017 traveling throughout Wyoming and the surrounding states educating people about rodeo and agriculture. "We are public servants that do what we can to give back," said Hayduk. She credits a great deal of her success to CWC equine instructor Jennifer Cole. According to Hayduk, Jennifer Cole does an amazing job as a role model and mentor for her students.

### Eastern Wyoming College Good News Items:

- The new Career and Technical Education Center (CTEC) under construction is now 65% complete. This new facility is already changing the landscape of the EWC campus. CTEC will be ready for Fall 2017.
- The design of the proposed Agricultural Technology Education Center (ATEC) has been finalized and is receiving a boost from recent community donations. Final fundraising will be completed over the next 11-12 months with construction in 2018.
- Eastern Wyoming BOCES recently welcomed both a new leader and district member, Dr. Robert C. Byrd and Upton School District #7. Byrd was also recently appointed for a third term on the state advisory committee to the U.S. Commission on Civil Rights.
- Community for Accredited Online Schools (AccreditedSchoolsOnline.org) has ranked the Eastern Wyoming College Veterinary Technology program for 2016-2017 on its website as one of the best in the nation. The EWC program ranked 13th out of 50 two-year colleges offering the same degree program.

### **Laramie County Community College Good News Items:**

- On January 12, LCCC officially opened the new Clay Pathfinder Building on campus. This "front door" to the college was made possible thanks to legislative funding and a 2013 bond election. This stunning four-story facility houses nearly all student services, UW Outreach, classrooms and labs, community conference center and lounge, as well as the campus bookstore and a coffee house. The building is named after John and Esther Clay.
- The Kennedy Center American College Theatre Festival honored LCCC's November production of Tennessee Williams' *The Glass Menagerie*. Jason Pasqua, theatre faculty, was recognized for achievement in directing, and student Alexander Soden received an award for lighting design. Student-actors Christian Borggaard and Michelle Barlow received Irene Ryan Scholarship nominations.
- Dr. Clark Harris was named LCCC's new vice president of academic affairs. Currently serving as the dean of technology at Mott Community College, he will officially join the LCCC team on May 30.

### **Northern Wyoming Community College District Good News Items:**

- Four students from the Sheridan College Agriculture program scored huge victories at the Wyoming Society for Range Management meeting in Cody in late November. Lacy Nelson of Tensleep was the College's top performer, placing first in the extemporaneous speaking competition.
- NWCCD's Board of Trustees welcomed two new members following the General Election. Gary Koltiska and Debra Wendtland filled two seats vacated by retirements of Trustees Kati Sherwood and Scott Ludwig.
- Gillette College is very excited about the opening of Inspiration Hall, the school's brand-new student residence, for the second half of the 2016-2017 school year. The suite-style hall also features the College's new dining galleria, the High Plains Grill. In addition, Gillette College hosted two days of events for the opening of the Pronghorn Center, the College's brand-new athletic and health sciences building.
- Sheridan College students began classes this month in the new Mars Agriculture Center. The center features 16,500 sq. ft. including two flexible science labs, a herbarium, four classrooms, a commodities trading room, faculty offices and two greenhouses.

### **Northwest College Good News Items:**

- Student success efforts are paying off at Northwest College. For the 2015-16 year, NWC's total unduplicated number of degree and certificate completers was 17.7% higher than the prior year.
- NWC's Volleyball Team finished sixth in the nation at the NJCAA Championships. The team was 2-2 in the 16-team tournament, beating Texas and Nebraska foes, and falling to second-seeded Iowa Western Community College and Salt Lake Community College. For the fourth straight year, the Trappers claimed the Region IX North Championship. Coach Shaun Pohlman was NJCAA Region IX Coach of the Year. Accomplished in the classroom as well, the student-athletes posted a team GPA of 3.7.
- NWC's Board of Trustees welcomed two new members following the General Election. Luke Anderson and Bob Newsome of Cody filled two seats vacated by retirements of Trustees Paul Fees and Mark Westerhold. Incumbents Mark Wurzel of Powell and Nada Larsen of Meeteetse retained their seats.



**Western Wyoming Community College Good News Items:**

- Western graduate Melia Dayley, currently a history major at Brigham Young University, received a prestigious and selective internship with the Scottish Parliament for Spring 2017. Melia, who received an award for Outstanding Legislative Intern at the Wyoming Legislature in 2016, is working this semester in the office of Members of the Scottish Parliament (MSP).
- Instructor of Welding Technology Jake Mannikko recently passed the Certified Welding Inspector Exam. The test was very challenging and consisted of three parts: a two-hour, 150-question written test on fundamentals; a two-hour, 46-question practical exam measuring welds; and a two-hour, 60-question test covering codes.
- Planning and Improvement Special Projects Officer Cammie Pollastro and Hay Library Director Janice Grover-Roosa were nominated in October by YWCA Sweetwater County for its Women of Distinction Award. Cammie was nominated in the Young Woman on the Move category, and Janice was nominated in the Professional Woman of Distinction category.