

MINUTES

WYOMING COMMUNITY COLLEGE COMMISSION MEETING June 7, 2018

The June 7, 2018 regular Commission meeting was called to order by Commission Chair Sandra Meyer at 8:30 a.m. at Northwest College, Powell, Wyoming.

Commissioners present: Commissioners Larry Atwell, Bruce Brown, Kay Dooley, Craig Frederick, Jackie Freeze, Sandra Meyer and Julia Newman.

Commission staff present: Executive Director Jim Rose, Executive Director-Designate Sandy Caldwell, Deputy Director and Chief Financial Officer Matt Petry, Programs Team Leader Joe McCann, Fiscal Team Leader Larry Buchholtz, and Administrative Services Manager Claire Smith.

A roll call was taken. A quorum was present. Due notice had been published.

Motion: Commissioner Atwell moved and Commissioner Frederick seconded a motion to approve the agenda.

- Commissioner Dooley moved and Commissioner Newman seconded a motion to add tab 9 between tabs 5 and 6. **Motion passed unanimously.**
- Commissioner Frederick moved and Commissioner Atwell seconded a motion to add the tuition discussion under other business. **Motion passed unanimously.**

Motion passed unanimously as amended.

Commissioner Meyer asked for introductions.

ORGANIZATIONS AND ALLIANCES

1. WY Association of Community College Trustees (WACCT): WACCT President Ernie Over, CWC, informed the Commissioners the evaluation for Executive Director Erin Taylor is on-going. The October conference will include a presentation on higher education from Lumina. The safety and security discussion will take place early September at Casper College as well as a panel discussion with legislators. They continue to work on refreshing the association logo and marketing effort. The trustee education during the February meeting will include introductions to WCCC staff, information on Complete College Wyoming, discussion of the role of trustees, and how state aid allocation works. They have approved their budget for the coming year and will reduce the ticket price of the annual award ceremony to \$35.

Executive Director Erin Taylor said she will attend the Joint Appropriation Committee meeting next week as there will be discussion with ETS about their purchasing directive from the legislature and their unified network oversight. The Joint Education Committee meeting is taking place today. Ms. Taylor asked them to move discussion affecting community colleges until their September meeting, particularly school safety and security. She will ask to be put on their agenda to give them an update of where the colleges are on security issues. She thanked Dr. Rose for his years of service and presented him with a plaque from the WACCT.

2. Wyoming Department of Education (WDE): No one was present for this report. Brent Bacon, Chief Academic Officer for WDE and designee to the Commission for Superintendent Balow, is retiring.

3. President's Council: Dr. Schaffer thanked Dr. Rose for his time serving as Executive Director. He updated the commissioners on their work in partnering with the Scenic West Athletic Conference for athletic competition. They met with Dr. Nichols about the higher education attainment goal and the development of a statewide strategic plan. They also discussed the implementation of the legislative mandate to develop a common transcript between the community colleges and UW. He acknowledged the work Andy Corbin and his staff at the WCCC have done giving us a jump on this project. Progress has been made on articulation and transfers, but work still needs to be done.

4. Community College Faculty Alliance: Terry Rogers, CC, as the newly-elected chair of the Alliance, said they are researching the guiding documents for the Alliance as they are having difficulty finding them. After the start of the fall semester, he will host a summit for all the alliances to meet face to face to discuss common issues and what they will work on in the coming year.

5. Wyoming Public Television (WPTV): Brad Tyndall, President CWC, spoke on behalf of Terry Dugas, WPTV General Manager, saying Congress has approved Ruby Calvert to serve as a board member for the Corporation of Public Broadcasting. WPTV is eager to work with colleges to create programs around what the colleges are doing.

6. Complete College Wyoming (CCW) –Shawn Powell, CC, said they held a workshop at CWC where all colleges and UW were represented among the 55 participants. The leadership team is discussing how to work together with other state efforts to reach the attainment and completion goals. They will meet with Governor Mead to discuss how the colleges should link to the ENDOW initiative. They will also host a state-wide meeting to choose one Complete College America strategy to increase college attainment goals. They will likely focus on “A Better Deal for Returning Adults”.

CONSENT AGENDA

- Approval of minutes of previous meetings
 - April 27, 2018 and April 30, 2018
- Approval of rules
 - Rescission of Board of Nursing rules
 - Emergency rules – chapters 1 and 5
 - Draft regular rules – chapters 1 and 5
- Approval of CWC Jackson Center price increase

Motion: Commissioner Atwell moved and Commissioner Freeze seconded a motion to approve the consent agenda. **Motion passed unanimously.**

CONSIDERATION OF SUPPLEMENTAL BUDGET REQUEST

Matt Petry explained the need for this budget request indicating we have been aware of it for about a year but waited until the supplemental session to present it as an exception request. Governor Mead asked us to take last year's cuts where they would cause the least pain so we applied them to the overfunded health insurance pool. The Budget Division allowed us to handle it this way and told us the governor's cuts would trump legislative cuts. Shortly after, we found out we had to take both. Since we had already told the colleges how much they would receive in state aid, we pushed more of the cut to the health insurance pool. A few months later we were told we could not do what we had already done. As we move from BFY17/18 to BFY19/20, cuts have to be sustainable, but health insurance is being held flat even though premiums are increasing. We are asking for funding to cover the shortage. State statute requires health

insurance to be funded at a certain level. If the request is not funded, the pool will be about four months short.

Motion: Commissioner Atwell moved and Commissioner Brown seconded a motion to approve the supplemental budget exception request for the health insurance premiums reimbursement pool. **Motion passed unanimously.**

CAPITAL CONSTRUCTION

Larry Buchholtz explained the process for the capital construction model and said only one college submitted a project requesting state funding and therefore requiring commission and legislative approval. Four additional projects are in excess of \$100,000 and while they are not requesting state funding, they need commission authorization to proceed.

Prioritized approval – NWCCD - Culinary Arts: Dr. Young spoke about the need for this project and how it will allow the college to seek accreditation from the American Culinary Federation. Hospitality and tourism are important to diversifying the economy and this program will help train workers for those areas. **Motion:** Commissioner Atwell moved and Commissioner Dooley seconded a motion to approve the NWCCD Culinary Arts project. **Motion passed unanimously.**

Authorization – NWC - Cody Hall: Dr. Hicswa discussed this project saying it is a result of water damage discovered last year. The trustees discussed long term plans for residence halls and decided to repair the damage and provide some renovation for this hall. The project will be paid for with student fees and auxiliary reserves. They consulted citizens of the community and students about the project. Dr. Rose pointed out this is considered capital construction and not major maintenance because it is being reconfigured to make it more accommodating to what students want, but within the same footprint.

Authorization – NWCCD – Conner, Crook, Kearney Student Housing: Dr. Young said they need to renovate the look and feel of the buildings as well as update electrical and mechanical systems. The project will be paid for with auxiliary funds. Mr. Buchholtz said this is considered capital construction because it is a “remodel” and therefore not treated as major maintenance.

Motion: Commissioner Atwell moved and Commissioner Dooley seconded a motion to authorize the NWC Cody Hall renovation and the NWCCD Conner, Crook, Kearney Student Housing projects. **Motion passed unanimously.**

EXECUTIVE DIRECTORS’ REPORT

Commissioner Meyer thanked everyone who contributed and participated in the tuition study discussion. Dr. Rose discussed the meeting with Dr. Nichols saying it was very productive and the colleges and UW are in sync with much of their work. The level of transfer students from the community colleges to UW is at a record level as a result of articulation agreements and 2+2 arrangements. Dr. Nichols has made a lot of effort to reach out to us and to work on shared issues. He and Dr. Caldwell will meet with Dr. Nichols and Superintendent Balow next week to discuss where all three education partners can work together and become better aligned. The presidents have done a lot of work to establish relationships with their UW partners, which will help when we are asked to look in-depth at what we do and how we can help diversify the economy. The colleges are prepared for the work that needs to be done. He thanked everyone for their support to him personally and to the commission.

Dr. Caldwell introduced herself. She believes the work we do is community building and state building, but it takes all of us working together to accomplish that. We need to recognize how we got to where we are and use it as a platform to look into the future. The completion agenda is critical to the economic vitality of the state, but it is still about the lives of the people enrolled in the colleges and our

communities. The health and well-being of the individual colleges is the health and well-being of the system.

OTHER BUSINESS

As a result of the tuition discussion the previous day, the commissioners developed the following philosophy statement:

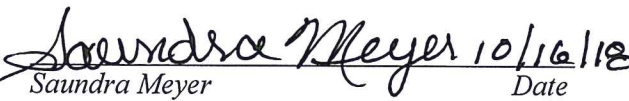
The tuition philosophy for the Wyoming Community College Commission is to set tuition at a level that facilitates community college attendance for Wyoming citizens. It is designed to support workforce needs and educational goals of students.

- Students share cost of education.
- Tuition revenue is an essential resource of a quality education.
- Tuition should be as nearly free as possible.
- Tuition can be used to advance strategic goals.

Motion: Commissioner Brown moved and Commissioner Freeze seconded a motion to approve the tuition philosophy statement. **Motion passed unanimously.**

ADJOURNMENT

Motion: Commissioner Atwell moved and Commissioner Brown seconded a motion to adjourn the regular commission meeting at 9:35. **Motion passed unanimously.**


Sandra Meyer
Commission Chair


Sandy Caldwell
Commission Executive Director